



BRANDON SCHOOL DIVISION

March 4, 2015

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, MARCH 9, 2015
7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting, February 23, 2015.
Adopt.
- b) Special Board Meeting, March 2, 2015.
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

- a) Chris Czarnecki, Principal and Trina Hayter, Teacher, from St. Augustine School, receiving acknowledgement of achievement on their \$20,000 Future Shop – Best Buy Canada STEM Tech Lab Grant.

2.02 Reports of Committees

- | | |
|--|--------------|
| a) Facilities and Transportation Committee Meeting | J. Murray |
| b) Policy Review Committee Meeting | G. Buri |
| c) Education Committee Meeting | P. Bartlette |

2.03 Delegations and Petitions**2.04 Communications for Action**

- a) Mr. Trevor Maguire, Western Manitoba Science Fair, undated, nothing this year's Western Manitoba Science Fair is to be held on Tuesday, March 17, 2015 at the Keystone Center. Donations from the school divisions and corporate and private sponsors, allows for the provision of awards and assists in sending students to the Canada Wide Science Fair. They are asking for the Division's continued support of this event. The letter and Profit and Loss Statement is attached for information. (Appendix "A")

2.05 Business Arising**- From Previous Delegation****- From Board Agenda****- MSBA issues (last meeting of the month)****- From Report of Senior Administration**

- a) School Reports – NIL
- b) Learning Support Services Presentation – NIL
- c) Items from Senior Administration Report
 - 2015-2016 Final Budget – Refer Motions
 - Trustee Indemnities – 2015 MSBA Convention – Refer Motions
 - Scholarship Agreement Changes for the 2014-2015 School Year – Refer Motions.
 - Nomination for Region 1 Director – Refer Motions.

2.06 Public Inquiries (max. 15 minutes)**2.07 Motions**

25/2015 That the Final Budget for 2015-2016 and the 2015 Special Levy be approved as follows:

Total Operating Expenditures	\$93,025,700
Total Capital Expenditures	<u>\$ 3,458,900</u>
Total Expenditures	<u>\$96,484,600</u>
2015-2016 Special Requirement	<u>\$44,421,834</u>
2015 Special Levy to be raised from Municipalities	<u>\$41,452,953</u>

- 26/2015 That a wheelchair school bus be provided to the Society for Manitobans with Disabilities for the March Break Program from March 30 to April 3, 2015 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.
- 27/2015 That two 2015 propane school buses (71-passenger) be purchased under the 2014-2015 contract agreement using funds from the bus reserve in the amount of \$208,600 plus taxes.
- 28/2015 That the appointment of MCM Architects to design and tender the Bus Bay Additions, be approved.
- 29/2015 That the request of the Western Manitoba Science Fair for financial support be approved in the amount of \$1,400.
- 30/2015 That the Trustees be paid the appropriate indemnity for attending the Manitoba School Boards Association 2015 Convention to be held March 19 to 21, 2015, at the Delta Inn, Winnipeg, Manitoba.
- 31/2015 That the attached Scholarship Agreements be approved with changes and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.
- 32/2015 That the nomination of Trustee Buri for the position of Director, Region 1, Manitoba School Boards Association is hereby approved.

2.08 Bylaws

2.09 Giving of Notice

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

3.02 Communications for Information

3.03 Announcements

- a) Education Committee Meeting – 11:30 a.m., Tuesday, March 10, 2015, Boardroom.
- b) Workplace Safety and Health Committee Meeting – 1:00 pm., Wednesday, March 11, 2015, Conference Room.
- c) Personnel Committee Meeting – 10:00 a.m., Thursday, March 12, 2015, Boardroom.

- d) Friends of Education Committee Meeting – 11:30 a.m., Thursday, March 12, 2015, Conference Room.
- e) Policy Review Committee Meeting – 11:30 a.m., Tuesday, March 17, 2015, Boardroom.
- f) Facilities & Transportation Committee Meeting – 10:00 a.m., Monday, March 23, 2015, Boardroom.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, March 23, 2015, Boardroom.

4.00 IN CAMERA DISCUSSION

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

4.04 Board Operations

- Reports
- Trustee Inquiries

5.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, FEBRUARY 23, 2015.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. K. Sumner, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. K. Boklaschuk, Live Streaming Video Operator.

Senior Administration: Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer noted he had one personnel item for In-Camera, and a late addition to the agenda.

Trustee Bambridge noted she had one item for In-Camera.

Dr. Michaels noted she had one personnel item for In-Camera.

Trustee Kruck noted he would have one item under Giving of Notice.

Trustee Sefton noted he had three In-Camera items.

Mr. Kruck – Mr. Bartlette
That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held February 9, 2015 were circulated.

Mr. Bartlette – Ms. Bambridge
That the Minutes be approved as amended.
Carried.

- b) The Minutes of the Special Board Meeting held February 17, 2015 were circulated.

Mr. Murray – Mr. Buri
That the Minutes be approved as amended.
Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information****2.01 Reports of Committees**

- a) Divisional Futures and Community Relations Committee Meeting

The written report of the Divisional Futures and Community Relations Committee meeting held on February 3, 2015 was circulated.

Trustee Bowslaugh also gave a verbal report on the minutes from the Board/BTA Teacher Liaison Committee Meeting of January 13, 2015 and noted that the minutes from the Divisional Futures and Community Relations Committee meeting with Canadian Parents for French, Brandon Chapter, from January 27, 2015, are available in the Agenda for review.

Mrs. Bowslaugh – Mr. Kruck
That the Minutes be received and filed as amended.
Carried.

2.02 Delegations and Petitions**2.04 Communications for Action****2.05 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA issues (last meeting of the month)

Trustee Sefton mentioned he received an email requesting representation at the Manitoba High School Athletics Association meeting scheduled for Wed April 22, 2015, all day, at the Shrine Centre in Winnipeg. We've been invited to send two (2) Trustees and one (1) Senior Administrator to this session. Trustee Sefton asked if the Board would like to send a few people to this meeting. Trustee Sumner and Trustee Sefton volunteered to attend. Senior Administration will advise if a member will be attending this meeting.

Trustee Sefton also noted that he received a call from Yolande Dupuis of MSBA, indicating that no one as of yet had put their name forward for Region 1 Director for MSBA. Trustee Sefton was asked to ask the Board if anyone was interested in putting their name forward for this position. Trustee Sefton noted the meetings take place once per month on a Monday in Winnipeg and the position represents Southwestern Manitoba, which would include seven (7) school divisions. Trustee Buri will think about putting his name forward and will advise the Board if he decides to run for this position.

- From Report of Senior Administration

a) School Reports - NIL

b) Learning Support Services Presentation:

Marnie Wilson, Research, Assessment and Evaluation Specialist, provided a PowerPoint presentation to the Board of Trustees to provide a review of the "Tell Them From Me" Student Surveys with a focus on Bullying.

Summary of Results:

- Overall, 23% of the BSD students surveyed reported experiencing moderate to severe bullying.
- BSD's prevalence is similar to the prevalence seen nationally.
- Aboriginal students are disproportionately represented among those who report experiencing bullying.
- Verbal and social bullying are the most common forms.
- Bullying most often occurs outside of school.
- When bullying occurs inside the school, it is most often experienced during less structured and more loosely monitored periods/activities.
- Students in grades 7 through 12 are less likely than younger students to agree that preventative measures are evident in their school.

Trustee Kruck thanked Ms. Wilson for the outstanding and excellent report. Trustee Kruck asked questions for clarification on whether the bullying "outside the school" is considered outside on school property, or outside of school property. Ms. Wilson stated her understanding is that it is outside the school during school hours, which would be on school property.

c) Items from Senior Administration Report –

- Crocus Plains Regional Secondary School Off-Site Activity Request (Hawaii)
- Refer Motions.

2.06 Public Inquiries (max. 15 minutes)

a) Mr. Glen Simard, Acting President and Co-Chair of the BTA Education Finance Committee asked four questions of the Board:

- 1) Given that the BTA represents people in the system, given that enrolment has increased and is projected to increase further, and give that the BTA who during our presentation to the Finance Committee reported increased demand on staff, not only with staffing cuts, but with reduced funded student approvals and among others a stressed out workforce; a clarification is expected on what would constitute a serious problem that would necessitate, at minimum, a return to the previous ratio?

Trustee Sefton responded that he didn't think he would be able to respond in a few words and thought the Trustee responses would vary from individual to individual. Qualitatively he didn't think he could answer the question.

- 2) Of the 49.67 staff members mentioned at the beginning of deliberation, how many teaching positions in the sustainability requests, all told, were there at the end of the day?

Trustee Sefton did not know this number but noted that some were not teachers but were teacher support positions.

Dr. Michaels stated that there were eight (8) teachers at the end of the Board's deliberations.

- 3) Is it possible that the multimillion dollars of which Dr. Michaels speaks is partially attributable to the BSD being one of the lowest spending divisions per pupil as part of operating budget in the province?

Trustee Sefton responded yes.

- 4) If there has been a problem with electronic posting of this information for the Trustees, it would be my hope that this would be rectified before the finalization of this budget. (in regard to the Stakeholder Meeting Minutes, the BTA presentation and the Stakeholder feedback comments)

Trustee Sefton responded that he could not say whether all Trustees watched the video but they all received the summary.

2.07 Motions

23/2015 Mr. Buri – Mr. Kruck

That the trip involving nineteen (19) grades 11 and 12 photography students, from Crocus Plains Regional Secondary School to make a trip to Hawaii from March 23, 2016 to April 2, 2016 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Carried.

24/2015 Mr. Murray - Mr. Kruck

That Trustees attending the Manitoba High School Athletics Association Trustee Summit on Wednesday, April 22, 2015 in Winnipeg be paid the appropriate indemnities.

Carried.

2.08 Bylaws

2.09 Giving of Notice

- a) Trustee Kruck:
I hereby give notice that at the next Regular Board Meeting I attend, I will be introducing an amendment to By-Law 4 to amend section 56(2) (b), by removing the word “previously”.

2.10 Trustee Inquiries

- a) *Trustee Sumner:*
“In light of recent measles outbreaks as close as Quebec, and the fact that we have students who are themselves or have family members who are immune-compromised, what is BSD doing to protect our student from other students’ who parents have unwisely chosen not to provide their children with the recommended immunization to protect them from easily preventable diseases?”

3.00 ADMINISTRATIVE INFORMATION:**3.01 Report of Senior Administration**

Mr. Labossiere, Secretary-Treasurer, spoke on the Kindergarten to grade 3 Smaller Classes Initiative (formerly called 20K3) funding announcement from Manitoba Education and Advanced Learning on February 19, 2015. Brandon School Division received no additional funding for 2015-2016. The total funding remains the same as 2014-2015 in the amount of \$431,223. This amount was included in the preliminary budget.

Dr. Michaels, Superintendent of Schools, highlighted the following items from the Report of Senior Administration:

- Academic Preparedness – Green Acres School
- Global Citizenship – Riverheights School.
- Health and Wellbeing – Betty Gibson School.
- Suspensions
- EAL Enrolment Update
- Correspondence – two items from Minister of Education and Advanced Learning Peter Bjornson

Trustee Bowslaugh was concerned and disappointed that the correspondence regarding the Staff Appreciation Week notice was received after the fact. She asked if anything was done to acknowledge the staff.

Dr. Michaels noted that the acknowledgement to the staff was on the BSD Portal and that we continue our work and express our appreciation on a daily basis.

Trustee Ross suggested that the Chair meet with the Minister at the MSBA Convention during the Chairs Meeting with the Minister, and raise the issue of the funding for teachers required due to the Smaller Classes Initiative. She would like Trustee Sefton to ask if we can see where this money is going and if we can see on a division by division basis how divisions are doing in meeting this objective as 2017 looms closer.

Trustee Sefton noted if it was the will of the Board, he will certainly speak with the Minister about this matter. The Board agreed to this suggestion.

Trustee Bambridge suggested in the future the Teacher/Staff Appreciation Week be recognized by an email to all staff. Dr. Michaels thanked her for the suggestion.

Trustee Bartlette noted that he thought the Province had promised \$70 million for 20K3 funding and the number that has been invested to date is \$13 million which is quite a gap between what was said would be invested and what has been invested.

Trustee Sefton will raise that issue with the Minister as well.

The Secretary-Treasurer noted that BSD currently receives funding from the Province for seven (7) teachers at \$60,000 and that the BSD funds five (5) teachers, which totals 12 teachers dedicated for 20K3.

Trustees asked questions for clarification regarding 20K3.

Mr. Sumner – Mrs. Bowslaugh

That the February 23, 2015 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

3.03 Announcements

- a) Facilities & Transportation Committee Meeting - 10:00 a.m. Monday, February 23, 2015, Boardroom.
- b) Policy Committee Meeting – 9:00 a.m., Tuesday, February 24, 2015, Boardroom.
- c) Education Committee Meeting – 1:00 p.m., Wednesday, February 25, 2015, Boardroom.
- d) Special Board Meeting – Public Presentations re: Proposed 2015-2016 Budget – 7:00 p.m., Monday, March 2, 2015, Boardroom.
- e) Divisional Futures & Community Relations Committee Meeting – 10:00 a.m., Tuesday, March 3, 2015, Boardroom.
- f) Brandon Community Drug and Alcohol Education Coalition Meeting – 9:00 a.m., Thursday, March 5, 2015, Boardroom.
- g) Divisional Futures and Community Relations Committee Meeting at Spring Valley Colony School – 10:00 a.m., Friday, March 6, 2015, Spring Valley Colony.
- h) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, March 9, 2015, Boardroom.

Mr. Murray – Mr. Sumner

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**4.00 IN CAMERA DISCUSSION:****4.01 Student Issues**

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.
 - b) The Secretary-Treasurer updated the Board on a personnel matter.
 - c) The Superintendent updated the Board on a personnel matter.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries
 - a)

4.04 Board Operations

- Reports
- Trustee Inquiries
 - a) Trustee Bambridge followed up on the status of a Board Operations matter.
 - b) Trustee Sefton spoke with the Board on two Board Operations matters.

Mr. Murray – Mrs. Bowslaugh

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

5.00 ADJOURNMENT

Mr. Murray – Dr. Ross

That the meeting does now adjourn (8:51 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MARCH 2, 2015.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. K. Sumner, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette Mrs. P. Bowslaugh, Mr. G. Buri, Mr. J. Murray, Dr. L. Ross.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Mr. B. Ewasiuk, Live Streaming Video Operator.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Ms. Eunice Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Mr. G. Kruck

CALL:

The Chairperson called the meeting to order at 7:00 p.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

- a) Public Budget Feedback Presentations

The following individuals made presentations regarding the Proposed 2015-2016 Budget:

- 1) Ms. Alison Johnston, President, Brandon Teachers' Association, provided a submission on behalf of the Division's teaching staff. She began her presentation with reflections from the beginning of the deliberations held on budget day – specifically in relation to item #2: Return to the student/teacher ratio before the reduction of 11 teaching positions from the 2014-15 budget. She quoted Trustee Murray from that the all-day budget session, noted his comments ended with him saying "So I am not going to be supporting this one or number 5 for exactly the same reasons that we need to start today building on our needs today and not what happened on budget day last year". She reminded everyone that item #5 was a return to EAL staffing to the previous level prior to the reduction of 11 teaching positions from 2014-15 budget; 2.5 FTE positions.

Ms. Johnston spoke on the high school enrollment projections of the Division that indicate that from September 2015 to September 2016 the increase in the number of students from 2014 will be 138 students, with an additional 67 students anticipated for 2017. Further, the Division's high school enrolment statistics indicated that as of September 30, 2014, in semester one, 89 classes had 26-30 students; 17 classes had 31-35 students and 2 classes had 36 – 40 students. She asked the Board "What is the Division's plan to address this increased enrollment given that the

number of front line classroom sizes continue to increase well beyond capacity, or will the choices being made available for students simply be decreased. She noted the same point could be made in regard to the overall K-12 enrolment increase from 2014. This data indicates that this change will see an additional 383 students by September 2017. She asked the Board "Given the apparent strategy of maintaining the status quo in the front line teaching complement, what is the Division's plan to address this continued increase in enrolment?"

Ms. Johnston then spoke on the Division's level 2 funded students. She noted FRAME data from 2009-2010 indicates that 184 of the Division's 7,331 students received this support. In 2014-15, only 209 of the Division's 8,074 students received this same support. She finds these statistics perplexing and feels that to assume that the Division's drastically increased enrolment has less needs than in previous years is simply naïve. The Division's Financial Budget identifies that the 2015-16 Special Educational Assistant complement will be reduced by 23.7 FTE positions. Brandon Teachers' Association acknowledges the reduced dollars coming to the Division due to rejected applications for funding. She asked "What is the Division's plan to address this shortfall? Will the responsibility of dealing with these now "unfunded" students on a daily basis rest solely on the shoulders of the frontline classroom teacher?"

Ms. Johnston noted the January 12, 2015 Board Meeting, where the Chairman of the Board welcomed the Crocus Plains F1 Team Aurora and recognized them for their trip to Abu Dhabi for the 2014 F1 in Schools World Finals. When interviewed, what each student held in common was the support and encouragement they had received from their front-line teacher support team. She also quoted parts of a letter the Board received from John Hill, Montreal, QC, regarding the meeting of hockey players from Vincent Massey High School. Ms. Johnston noted that his comments identified the impact that the team's teachers clearly had on the group.

Ms. Johnston quoted Trustee Sumner when he spoke about wanting to provide teaching positions that are required by our Division and that when the Board reduced positions last year it only moved us back two years in terms of the ratio. Ms. Johnston would advocate that in not restoring and even adding to the 11 eliminated positions, the Board has fallen short of the mark. She feels the Division will be moving even further back in terms of the ratio. Ms. Johnston asked the Trustees "Two years seems to be in fact a noticeable amount of time. When will you restore the 11 eliminated positions?"

Ms. Johnston concluded her presentation by equating the Brandon School Division to an army and to be successful, the army needs many components: a general, some captains, communications, transportation, training, and support personnel, to name a few. The Trustees' proposed budget provides for all of these things with a new Assistant Superintendent, increased Vice-Principal time, a MIST project manager, mechanic, PD and support personnel. The Brandon Teacher's Association agrees that all of these additions are needed, but in their opinion there is a glaring omission in this year's budget. This budget is missing foot soldiers; the troops; the frontline teachers working on a daily basis in the classroom with students. Ms. Johnston finished by saying what this budget is lacking and desperately needs is "*boots on the ground*"!!

The Chairperson thanked Ms. Johnston for her presentation.

- 2) Mr. Jamie Rose, President of CUPE Local 737, spoke on behalf of support staff members at the Brandon School Division. He thanked the Board for allowing him to share their views of the 2015-16 Budget. Mr. Rose stated that they are gravely concerned that a reduced level of funding for the Division's Level 2 & 3 students will have serious consequences on the lives of the students and create greater stress on their members as well as on teachers to be able to provide a quality

learning experience for all students. He explained the snowball effect when there is the loss of an educational assistant. Other staff, including teachers, have to take up the extra work. This removes important contact with other students. When cuts are made, students will fall through the cracks and we simply cannot take that kind of risk with the education of our students. CUPE Local 737 is ready to work with the Board of Trustees to do whatever they can to ensure our students are cared for, including lobbying the provincial government for additional funding.

Mr. Rose also touched on concerns that the movement towards more Home School Liaison hours in the Division is not being pursued. He believes that access to resources such as Home School Liaisons should be throughout the school day in its entirety.

Mr. Rose then noted that the level of funding being allocated to PD for Support Staff is simply not keeping up with the needs of their members and they are not receiving the type of support their members need to improve their skills. The more skills and training their members are provided, the better they are able to give back to the students. They care about the quality of education the students receive, and believe ensuring adequate staffing in their programs is key to that quality.

The Chairperson thanked Mr. Rose for his comments.

- 3) Ms. Debby Dandy, Executive Director of Brandon Community Living, spoke on their mandate to work in the society to create a welcoming, diverse and accepting community where people feel that they belong, regardless of their labels. Being unable to accept difference has become a significant global issue and it is also one of the roots of bullying. She spoke of individuals who are made to feel that they don't belong and in order to survive, they may choose behaviours which make them feel like they belong. For those who cannot find a solution, unsuccessful or not, life becomes about being the weaker one, the bullied, the vulnerable, the miserable. Community Living Brandon believes that change will come from our children. An investment in helping them understand acceptance, tolerance, self-esteem and seeing that we can all learn from each other is the best investment we can make. Community Living Brandon supports the "inclusion" of funding for anti-bullying programs in Brandon School Division.

Trustee Bowslaugh asked Ms. Dandy if knows of the programs already in the Division against bullying. Trustee Bowslaugh explained that there is a lot going on in the Division that a lot of people are not aware of.

The Chairperson thanked Ms. Dandy for her presentation and comments.

- 4) Ms. Krystal Kayne, Parent, spoke and provided a PowerPoint presentation regarding her son's bullying experiences at school. She provided photos and timelines and told the story of what occurred. Ms. Kayne and her son got involved with the "Anti-Bullying Blanket" program which helped her son cope with his feelings and let him know he was not alone. She discovered KiVa International, a research-based anti-bullying program, while trying to find help for her son and noted that 98% of the students who were being bullied felt that their life had improved while on this program.

The Chairperson thanked Ms. Kayne for taking the time to attend the meeting and putting herself out there and he acknowledged it wasn't easy.

- 5) Melissa Wastasecoot, Parent, thanked the Board for the opportunity to attend the meeting and speak on bullying. She noted her children attend New Era School in grades 1 and 3. She would support an anti-bullying, preventative initiative through schools and at home with parents. Ms.

Wastasecoot stated anti-bullying should be brought into the school during a child's early years. Her daughter has suffered from verbal, social and physical abuse and said bullying is not acceptable for anyone. She feels that a \$0.83 per household increase for \$50,000 in anti-bullying initiatives is worth the price. She stated that Aboriginal girls are being bullied at a higher rate, and that the treatment of women and girls in this country is a national shame. Ms. Wastasecoot noted that racism and bullying are learned behaviours. She said she would be interested in seeing the 30 anti-bullying programs that are in place in the Division and seeing the results. She asked that the Board take this information into serious consideration.

The Chairperson thanked Ms. Wastasecoot for attending and for her comments.

Trustee Sefton thanked everyone for coming and speaking to the Board regarding the budget. The comments and feedback are valued, appreciated and listened to.

Mr. Ross – Mr. Buri

That the meeting do now adjourn (7:42 p.m.).

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Monday, February 23, 2015 – 10:00 a.m.
Boardroom, Administration Office

Present: J. Murray (Chairperson), S. Bambridge, G. Buri, M. Sefton
(Alternate)
D. Labossiere, G. Malazdrewicz, M. Clark, and R. Harkness.

Regrets:

1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 10:02 a.m. by Committee Chair Jim Murray.

2. APPROVAL OF AGENDA

The Secretary-Treasurer added one item to the agenda.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of January 13, 2015 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) **École Harrison Parent Council – Rubber Paving Request**

Terri-Lynne Hlady of École Harrison Parent Council has asked Mel Clark, Director of Maintenance and Transportation, about repaving a pad at the school. Mr. Clark noted it had been crack sealed about two years ago. The Parent Council did research and rubber paving is their choice for the resurfacing. The cost of the rubber paving is approximately double the cost of asphalt paving. In speaking with the City of Brandon, Mr. Clark discovered that they found this product did not stand up and would begin to lift after a period of time. Mr. Malazdrewicz, Associate Superintendent noted that this area could be perceived as a community space and wondered if parameters should be set up as far as money received. There was discussion that this paving could be a trial/pilot project to find out whether the product will stand up over time. Trustee Murray suggested that Mr. Clark speak with Keith Thomas regarding whether other divisions have used this product and if they have experienced any issues with the product. It was decided that other divisions will be surveyed. Trustee Bambridge suggested that the matter of fundraising go to the Policy Review Committee and Mr. Malazdrewicz added that there is already a sponsorship policy being discussed by the Policy Review Committee. It was decided that a response will go to Ms. Hlady indicating that the Board has taken it under advisement while they do further investigation.

B) Request for Buses – Society for Manitobans with Disabilities

This matter was discussed and it was noted that this is something that has been approved for several years for the Society for Manitobans with Disabilities. The Committee agreed to recommend the provision of a school bus to the Society for Manitobans with Disabilities for their Spring Break Program.

Recommendation:

That a school bus be provided to the Society for Manitobans with Disabilities for their Spring Break Program from March 30, 2015 to April 3, 2015 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

C) Bus Bay Addition

Mr. Clark answered questions for clarification regarding the type of building that would be built and the timeframe. It was agreed that MCM Architects would be appointed as the architects for this project.

Recommendation:

That the appointment of MCM Architects to design and tender the Bus Bay Addition, be approved, subject to the approval of the 2015-2016 Operating Budget.

6. OPERATIONS INFORMATION

A) Betty Gibson School Grooming Room – Design Development Submission

Mr. Clark explained the process for this project and hopes to move to tender in three months. Trustee Bambridge asked about the space that is lost to be used for the Grooming Room. Mr. Clark explained that in the past the space has been taken from Kindergarten classrooms, libraries, and classrooms.

The Director of Facilities and Transportation provided verbal updates on the following projects:

- Vincent Massey High School roof replacement project is almost completed.
- École Harrison roof replacement project will be started later this week.
- Waverly Park School and Meadows School additional classrooms – the grade beams have been poured and the block walls will be going up in two weeks.
- George Fitton Kindergarten classroom renovation is in progress.

B) In-Camera Item – Operations matter.

Mr. Labossiere and Mr. Clark advised the Committee in regards to a project matter.

8. NEXT REGULAR MEETING: Monday, March 23, 2015, 9:00 a.m., Boardroom

The meeting adjourned at 10:34 a.m.

Respectfully submitted,

J. Murray, Chair

S. Bambridge

G. Buri

M. Sefton (Alternate)



BRANDON SCHOOL DIVISION

Policy Review Committee Minutes

Tuesday, February 24, 2015, 9:00 a.m.
Boardroom, Administration Office

Present: P. Bartlette, P. Bowslaugh, G. Buri (Chairperson), Dr. D. Michaels,
Mr. D. Labossiere.

Regrets: S. Bambridge, (Alternate)

1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 9:03 a.m. by Committee Chair George Buri.

The Committee reviewed their responsibilities as noted on the agenda.

3. APPROVAL OF AGENDA

The Committee agenda was approved as circulated.

4. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of January 20, 2015 were received as information.

5. COMMITTEE GOVERNANCE GOAL ITEMS

A) Policy 1023 Scent/Fragrance Free Facilities

The Policy was reviewed and discussed. The Committee notes that a set of procedures is required. Such procedures would include the consequences for staff who don't comply with the policy. Public consultations were discussed. There is a choice of three different groups to meet with: a small group of people, a wide group of select people, or a totally random group. The Committee would like to meet with the following groups: Students, Teachers, Administrators, Parents, Support Staff. (Representatives of each group)

Three questions were identified to present to the groups:

- 1) How can we communicate this policy more effectively?
- 2) How can this be incorporated into the Health and Physical Education Curriculum?
- 3) How can we put this policy in place effectively and what are fair consequences for adults and students who do not pay attention to the Board's policy?

Dr. Michaels, Superintendent, will draft an invitation to various groups to discuss this policy.

Discussion took place as to whether cigarette smoke (residue) should be included in the “Fragrances” listing.

The Committee will collect data and make recommendations to the Board and Trustee Buri noted he will bring this matter forward at the Board Meeting on March 9, 2015. The Committee would like to have procedures in place in September regarding this policy.

B) École Harrison – Registration Procedures

Dr. Michaels provided some background on the Kindergarten Registration that took place in February 2015 at École Harrison. The school opened at 4:30 a.m. so parents could be warm while in line. The School office doors opened at 8:30 a.m. and most registrations were processed by 9:00 a.m.

École Harrison had 29 new Kindergarten registrations in addition to 19 sibling Kindergarten registrations that were accepted before this registration date. New Era had 10 Kindergarten registrations.

The classroom space issue was discussed.

The Committee deliberated as to the format of future registrations: lottery style or continue with the early morning line-up. Trustee Bartlette suggest an alternative – open registration at the start of the year on a first come, first served basis. Trustees would like to hear the views of the parents who stood in line. Chad Cobbe, Principal, New Era School, and Craig Laluk, Principal, École Harrison, will be invited to the next Policy Review Committee Meeting on March 17, 2015.

6. OTHER COMMITTEE GOVERNANCE MATTERS.

A) Sponsorship Policy and Procedures

This is a matter that has been in progress for four or five years. Questions include: What can we legally have with respect to external sponsors? Previous legal opinion did not coincide with the Minister’s directions. A foundation could be created which would be separate and distinct from BSD Board and Administration. Signage would have to be covered in the Policy. Mr. Denis Labossiere, Secretary-Treasurer, will provide an article to attach to the minutes regarding a fundraising campaigning being undertaken by a Winnipeg public school.

Dr. Michaels noted that the Board has to reserve the right to say thank you for the sponsorship and direct it to a school. Equity between schools was discussed. Trustee Buri commented that for the Board to direct that money, the donators have to agree. Dr. Michaels questioned the idea if a Division fundraiser would be inevitable. Trustee Buri responded that that would be the most equitable as the fundraiser would benefit the whole Division.

7. OPERATIONS INFORMATION

8. **NEXT MEETING: Tuesday, March 17, 2015, 11:30 a.m., Boardroom**

The meeting adjourned at 10:28 a.m.

Respectfully submitted,

G. Buri, Chair

P. Bartlette

P. Bowslaugh

S. Bambridge (Alternate)

Winnipeg Free Press

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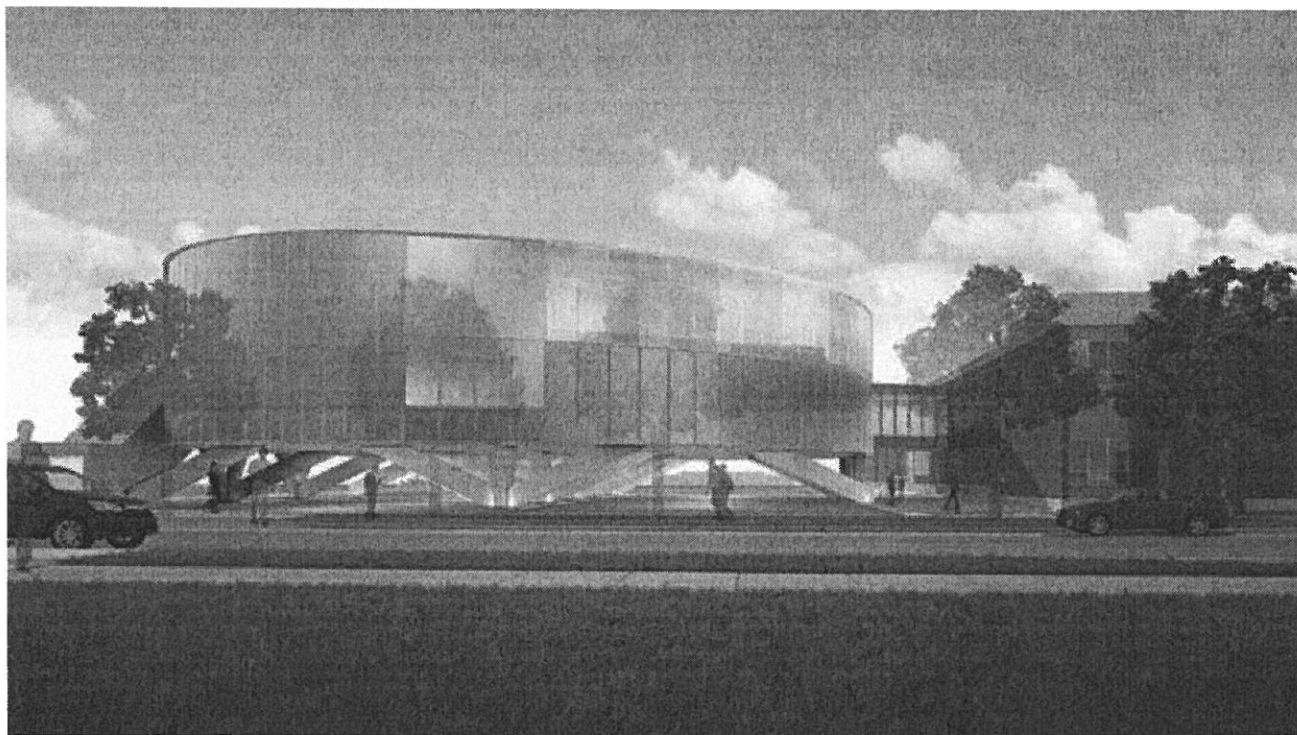
Winnipeg Free Press - PRINT EDITION

Kelvin kicks campaign into gear

Wants to raise \$1M for new fitness centre

By: **Nick Martin**

Posted: **02/13/2015 3:00 AM** | Comments: 0



ARTIST'S RENDERING

[Enlarge Image](#)

An artist's rendition of one out of a possible 10 architectural designs at Kelvin High School.

Every Manitoba school is great, Education Minister Peter Bjornson said Thursday -- but alumni and neighbours with deep pockets can fund a school to be better than great.

Kelvin High School in Crescentwood launched one of the most ambitious fundraising campaigns undertaken by a public school Thursday, hoping to raise \$1 million by the end of next month to add a track and fitness centre to its new second gymnasium.

Kelvin High School's \$1-million fundraising campaign is second in ambition among public schools to

The province last year announced it would build a second gym at Kelvin, which had 1,336 students in grades 9 to 12 last year in Manitoba's fifth-largest school.

Dakota Collegiate's \$2.2-million campaign to build a new sports field with lights, bleachers and other amenities.

Dakota is giving itself until 2019, while Kelvin's deadline is next month.

Louis Riel School Division superintendent Duane Brothers said while Dakota Collegiate's project is by far the largest in his division, some parent councils have financed computers for their kids' schools in LRSD. "Some places can raise lots of money and some can't, does that deepen inequities?" asked Brothers.

In recent years, most private capital public school projects have been in relatively affluent neighbourhoods. Queenston School, Wolseley School and Oak Bluff Community School raised money to enlarge gyms beyond the provincial formula.

Oak Park High School raised money privately for a dance studio and fitness centre.

The province paid \$5.3 million to acquire the land for Gordon Bell High School's Field of Dreams project. The inner city school has raised \$600,000 to fix up the site, through grants, corporate donations and alumni and school fundraisers over several years -- the province and its public schools finance board covered another \$1.5 million.

Kelvin previously raised money privately for its athletic field and for new bleachers in the existing gym.

There are municipal and provincial grants available for community projects, and Ottawa sometimes has grants through the western economic diversification fund. Elmwood and Churchill high schools tapped into government grants for new fields.

Bjornson denied Thursday the province is allowing affluent communities to enjoy school facilities that are better than some other neighbourhoods can afford to upgrade beyond provincial standards.

"We've demonstrated we build great schools for all communities," Bjornson said. "Some communities have a greater capacity to expand the envelope, if they choose to do so."

Kelvin is already 10 per cent of the way there, with Coun. John Orlikow (River Heights-Fort Garry) announcing a \$100,000 municipal grant at Thursday's kickoff in the existing gym.

And MP Joyce Bateman (Winnipeg South Centre) said she's looking for some way the feds can put money into the project, even though she acknowledged in an interview she is unaware of federal grant programs for public schools.

"Some communities have a greater capacity to expand the envelope, if they choose to do so"

"I've been appointed to the federal finance committee -- I'm working on it," said an ebullient Bateman.

Kelvin vice-principal Joyce Wong said the enhancements would add 2,000 square feet to the new second gymnasium, which would be oval, and built either on the school's parking lot near Harrow Street, or on open land along Stafford Street adjacent to the football field.

The track would be built around the gym at floor level, with weights and fitness machines at either end.

The school will host an open house for residents Thursday, and meets with corporate alumni Feb. 25, Wong said.

"We have a sense of urgency" to get financial commitments, she said.

"We can't build on 'maybes,'" said principal Jim Brown. "The opportunities to make a real difference in this community do not come around often."

Said MLA Jon Gerrard (River Heights): "This is good for all of us. A high school is a tremendously good place to have an active living centre."

More than a decade ago, half a dozen public high schools tried to raise \$5 million to \$7 million to build theatre facilities at their schools, but got nowhere with fundraising.

Business owners/philanthropists John and Bonnie Buhler gave \$5 million to a theatre project at Morden Collegiate in 2005, but after considerable local squabbling over how to use the money, including Morden community members who preferred an indoor swimming pool, the Buhlers took the money back.

The province has banned the selling of naming rights to school capital projects.

Orlikow emphasized the enlarged facility would provide recreational facilities neighbourhood seniors would especially embrace.

Wong, however, hedged when asked several times if Kelvin would charge area residents to use the new gym. "We're looking at partnering with the community," she said, but would not elaborate.

School board chairman and nearby resident Mark Wasyliw said the Winnipeg School Division wants to create a new public definition of what schools are, by transforming them into community hubs.

Mike Babinsky, trustee for Ward 8 in the central-north part of the division, noted that, "Some other schools would have problems" trying to raise the kind of money Kelvin wants.

But, he said, "I think the people of the North End would accept the challenge. A lot of well-to-do people came from struggling neighbourhoods -- they'd go back and write a cheque,"

Babinsky said.

The other seven WSD trustees did not respond to interview requests.

Babinsky said it would be easier for schools in lower-income neighbourhoods to raise money privately if the province lifted its ban on selling naming rights, and if the division was not so averse to allowing advertising to accompany donations.

"I would favour that, yes, absolutely. It would have to be tasteful, it would have to be a very large sum of money," Babinsky said.

But Bjornson said the province won't budge. "Not at all -- naming rights are not for sale," he said.

nick.martin@freepress.mb.ca

Find this article at:

<http://www.winnipegfreepress.com/local/kelvin-kicks-campaign-into-gear-291806211.html>

☐ Check the box to include the list of links referenced in the article.



BRANDON SCHOOL DIVISION

Education Committee Minutes

Wednesday, February 25, 2015 1:00 p.m.

Boardroom, Administration Office

Present: P. Bartlette (Chairperson), S. Bambridge, G. Kruck,
Dr. Michaels, Superintendent

Regrets: P. Bowslaugh (Alternate)

Guests: Chad Cobbe, Sandy Harrison, Cory Nevill

1. CALL TO ORDER:

The Education Committee Meeting was called to order at 1:03 p.m. by Committee Chair Peter Bartlette.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Committee minutes from January 14, 2015, were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Multi-Age Education Presentation – Chad Cobbe, Principal, New Era School, Sandy Harrison, Principal, Valleyview Centennial School, Cory Nevill, Literacy Specialist

Some of the highlights of this presentation are as follows:

- Multi-Age Education philosophy focuses on the social, emotional, academic, cognitive, and physical development of each child.
- There is a need to teach processes and skills and to teach what the students need to know. Gone is a solid emphasis on content teaching.
- Multi-Age Education does not compare children.
- At the end of the day, quality instruction is the most important thing.
- A pamphlet has been created to explain the concept of Multi-Age Education.
- Provides for student voice and choice - research points to student engagement as essential for growth.
- Multi-Age Education is a solid philosophy and a means of educating kids. If a child is learning and happy to go to school that is all that matters.

Trustees asked questions for clarification on whether all classes are multi-age. Dr. Michaels responded that there are both single age and multi-age configurations in our Division. Dr. Michaels also noted that these three professional staff members are instrumental in providing PD for multi-age education and they educate other teachers on this philosophy.

Trustee Bambridge asked if the Brandon University teaching graduates are familiar with this way of teaching. Ms. Nevill responded that BU teaching students are required to take a multi-age education course and they seem very well versed with the concept. There is a strong focus on student-centered education and backward by design in curriculum planning. Also they understand formative assessment.

Ms. Harrison noted that the planning for multi-age education has to be simultaneous with our teaching and needs to take place when we know the kids and can respond to their needs.

Trustee Bambridge asked about the band and shops programs moving to Multi-Age Education. Dr. Michaels indicated that it is being looked into and would possibly include rotating students in trimesters.

Trustee Bartlette thanked the group for their presentation and information and for the clear description of what Multi-Age Education means.

Trustees discussed whether it would be beneficial to have this presentation done for the full Board. Dr. Michaels suggested perhaps a video that includes interviews done with teachers, parents, students, and administrators. Trustee Bartlette thought an interactive session with the Multi-Age Education representatives in person would be a better option.

5. OTHER COMMITTEE GOVERNANCE MATTERS

At the previous meeting, Trustee Kruck suggested having Education Committee Meetings every two weeks as there are quite a few topics to review that are not being covered. He now asks that the Committee hold off on this idea as the Multi-Age Education questions he had have now been resolved and answered.

Further Agenda Items:

Year-Round Schooling:

Dr. Michaels noted she is working on a Master Coherence Chart in regards to Board Goals and Divisional Initiatives. She asked the Committee how they would like to research the implementation of year-round schooling as there is much preparatory work to do.

Trustee Bambridge suggested a presentation covering: where there is currently year-round schooling in Canada; what the programs look like; historical background, and the receptiveness of year-round schooling in those communities. Follow-up for the future would be consultations, travel to the Divisions. Dr. Michaels may be able to gather some preliminary information on year-round schooling for the next Education Committee Meeting.

Bullying:

Trustees requested information on the current anti-bullying programs in the schools. Dr. Michaels will provide an update and outline the intervention problem solving and de-escalation that occurs.

6. STRATEGIC PROFESSIONAL LEARNING

Strategic Leadership Council Meeting of January 20, 2015.

Trustee Bambridge asked questions for clarification regarding these meeting minutes. Trustee Kruck asked questions for clarification regarding the HALEP program. Trustee Bambridge explained that this is programming for all children to be challenged to their highest achievement/ability. It includes a planning process with teachers as far as the strategies and skills we want students to have.

The Committee discussed Home Liaison and BSSAP workers and their roles.

7. BRIEFINGS ON DEVELOPMENTS IN EDUCATION

No briefings included.

8. OPERATIONS INFORMATION

9. NEXT REGULAR MEETING: Tuesday, March 10, 2015, 11:30 a.m., Boardroom.

The meeting adjourned at 2:37 p.m.

Respectfully submitted,

P. Bartlette, Chair

S. Bambridge

G. Kruck

P. Bowslaugh (Alternate)

Western Manitoba Science Fair

Our Supporters:

Brandon University
Manitoba Hydro
A & W
Acc Communications Engineering Technologist I
All Charities Campaign
Altus Geomatics Manitoba Professional Land Su
Andrews Foot Clinic Award
Assiniboine Community College
Assiniboine Kiwanis
Brandon Chamber Of Commerce
Brandon Clinic Medical Corporation
Brandon Emergency Support Team
Brandon Environment Committee
Brandon Fire & Emergency Services
Brandon School Division
Brandon University
Cando Rail Services
Canexus Corporation
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Cliff Cullen - Mla Spruce Woods
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Doyle Pwniuk - Mla Arthur-virden
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Leanne Rowat - Mla Riding Mountain
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Prairie West Academy
Reg Helwer - Mla Brandon West
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Stu Briesse - Mla Agassiz
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2015

Western Manitoba Science Fair

637 10th Street
Brandon
Manitoba
R7A 4G6
(204) 727 4700
trevor@maguire.ca

www.wmsf.com



Brandon School Division
1031 6th Street
Brandon, Mb.
R7A 4K5

Dear Friend of Science:

This year The Western Manitoba Science Fair is to be held on March 17, 2015 at the Keystone Center. As in years past, your support of this event is critical to ensure that students continue to have the opportunity to develop their science and technology skills.

The WMSF cost of operation is for the most part covered by the student entry fees. It is the donations from the school divisions, corporate and private sponsors, which allows us to provide awards and send students to the Canada Wide Science Fair. Currently the WMSF sends only 3 to 4 students to the Canada Wide Fair, although we are eligible to send up to 6 students. We need your support to give more Southwestern Manitoba youth the chance to be a part of this life changing experience. If you have contributed in the past, we thank you for your much needed support.

If your division would like more information on the Western Manitoba Science Fair or the Canada Wide Fair please feel free to contact me at 204.727.4700. or trevor@maguire.ca

Sincerely,

Trevor Maguire

2:38 PM
02/24/15
Cash Basis

Western Manitoba Science Fair
Profit & Loss Standard
September 2013 through August 2014

	Sep '13 - Aug 14
Income	
Contributions Income	
Designated Awards - Corp/Org	2,475.00
Designated Awards - Individuals	150.00
Government	3,650.00
Individuals Sponsorship	194.22
Organization/Corp Sponsorships	2,100.00
Participant T-shirt Promo	3,200.00
School Divisions	1,400.00
Total Contributions Income	13,169.22
Entry Fees	
Student Entry Fees	10,095.00
Total Entry Fees	10,095.00
Interest Income	20.58
Total Income	23,284.80
Expense	
Administrative Costs	
Advertising/Promotion	42.00
Copying/Stationary	265.55
Participant T-shirts	3,835.25
Supplies	1,183.12
Total Administrative Costs	5,325.92
Awards	
Canada-Wide Sci. Fair	7,980.00
Designated	2,325.00
General	344.44
Total Awards	10,649.44
Operations	
Entertainment	315.00
Facilities	6,555.90
Security	300.00
Total Operations	7,170.90
Total Expense	23,146.26
Net Income	138.54



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

March 9, 2015

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- V. Senior Administration Response to Trustee Inquiries

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“Accepting the Challenge”

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This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Donna M. Michaels
Superintendent of Schools/
Chief Executive Officer**

A. Business Arising for Board Action

I. PRESENTATIONS

II. HUMAN RESOURCES

III. SECRETARY-TREASURER

1. 2015-2016 FINAL BUDGET

For Action.....D. Labossiere

Further to the Budget deliberations at the Special Board Meetings held February 17, 2015 and March 2, 2015, included in the Agenda for the Board's final consideration upon completion of your budget discussions is a motion to finalize the Budget for the 2015-2016 fiscal year and the Special Levy for the 2015 municipal and calendar year.

On March 2, 2015, the Brandon School Division received notification from Manitoba Education and Advanced Learning that the Division will receive a Career Development Initiative Grant of \$75,000. This amount represents the guaranteed minimum level of funding for this grant. The budgeted revenues and expenses have been adjusted accordingly.

Attached are revised schedules (Appendix A) with changes directed by the Board at the February 17, 2015 Budget Meeting reflecting net expenditure additions of \$1,806,600 and the Special Requirement increase of \$2,715,200.

These revised schedules and budget totals include an adjustment of \$23,000 for the payroll tax and the offsetting Provincial General Support Grant resulting in no change to the Special Requirement or Special Levy. The following recommendation reflects these changes.

Attached as (Appendix B) are the public presentations that were presented at the Special Board Meeting held on March 2, 2015 and the Regular Board Meeting held on February 23, 2015.

If you have any questions with respect to the foregoing or the attached schedules, please call or have them discussed at the Board of Trustees meeting. This item is referred to Business Arising for discussion.

RECOMMENDATION:

That the Final Budget for 2015-2016 and the 2015 Special Levy be approved as follows:

<i>Total Operating Expenditures</i>	<i>\$ 93,025,700</i>
<i>Total Capital Expenditures</i>	<i><u>\$ 3,458,900</u></i>
<i>Total Expenditures</i>	<i><u>\$ 96,484,600</u></i>
<i>2015-2016 Special Requirement</i>	<i><u>\$ 44,421,834</u></i>
<i>2015 Special Levy to be raised from Municipalities</i>	<i><u>\$ 41,542,953</u></i>

2. TRUSTEE INDEMNITIES – 2015 MSBA ANNUAL CONVENTION

For Action.....D. Labossiere

As per By-Law 4 – Board Indemnities, any indemnities require approval of the Board of Trustees through a motion before payment will be allowed. Therefore the following motion is being brought forth to the Board of Trustees for approval at the Regular Meeting to be held on March 9, 2015.

RECOMMENDATION:

That the Trustees be paid the appropriate indemnity for attending the Manitoba School Boards Association 2015 Convention to be held March 19 to 21, 2015, at the Delta Inn, Winnipeg, Manitoba.

3. SCHOOL BUS PURCHASES FROM BUS RESERVE

For Action.....D. Labossiere

On February 23, 2015, we were advised by the Manitoba Pupil Transportation Unit (PTU) that the tender received for 2016 Propane school buses had been rejected by the Central Tender Purchase Committee (CTPC) and that they have re-tendered for propane buses with a tender closing date of March 13, 2015. It was also indicated that there will be a significant price increase for 2016 propane school buses over the previous year mainly due to the Canadian dollar.

The propane bus vendor for 2014-2015, Fairway Specialty Vehicles, has indicated that they have two 2015 propane school buses (71-passenger) in stock at the dealership. They have quoted \$104,300 (plus taxes) for the two new 2015 buses on their lot. This price is significantly lower than the initial pricing received through the rejected tender of approximately \$125,900 (plus taxes) for 2016 buses, a difference of \$21,600 (plus taxes) per bus.

We obtained further information from the Pupil Transportation Unit on the possibility of purchasing the two buses from Fairway Specialty Vehicles under the 2014-15 contract

agreement and they have advised that we must purchase the buses no later than March 13, 2015 (the closing date for the 2015 re-tender) in order to benefit from the cost savings.

Included in the 2015-2016 budget is \$354,500 for the purchase of three school buses (\$118,150 per bus); these funds will be transferred to the capital bus reserve account for the purchase of school buses in 2015-2016. The current balance in the capital bus reserve is \$305,700.

Please contact me should you require further information in this regard.

RECOMMENDATION:

That two 2015 propane school buses (71-passenger) be purchased under the 2014-2015 contract agreement using funds from the bus reserve in the amount of \$208,600 plus taxes.

4. SCHOLARSHIP AGREEMENT CHANGES FOR THE 2014/2015 SCHOOL YEAR

For Action.....D. Labossiere

The following scholarship Agreement changes have been requested by the contributors for the 2014/2015 school year:

- Brandon Police Service Scholarship - increase the amount of the scholarship from \$500.00 to \$1,000.00 and payment of the scholarship be changed to the responsibility of Brandon Police Service instead of the Brandon School Division;
- Spirit of Avery Hall Scholarship – the scholarship be changed from one scholarship in the amount of \$3,000.00 to two awards in the amounts of \$1,500.00 each given to one male and one female student;
- Westman Immigrant Services – that the scholarship be given to one graduating student in the Brandon School Division rather than one graduating student on a rotational basis through the three high schools;
- Class of '81 Memorial Scholarship – that The Class of '81 Compt/Poole Character Scholarship be renamed to Class of '81 Memorial Scholarship; and
- Rural Municipality of Oakland-Wawanesa – that the Rural Municipality of Oakland Award be renamed to Rural Municipality of Oakland-Wawanesa.

These agreements have been attached as Appendix C.

RECOMMENDATION:

That the attached scholarship Agreements be approved with changes and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

5. NOMINATION FOR REGION 1 DIRECTOR

For Action.....D. Labossiere

Trustee Buri has put his name forward for the position of Director – Region 1, Manitoba School Boards Association. A motion endorsing the nomination of Trustee Buri as Director – Region 1 has been included in the agenda.

RECOMMENDATION:

That the nomination of Trustee Buri for the position of Director – Region 1, Manitoba School Boards Association, is hereby approved.

IV. SUPERINTENDENT OF SCHOOLS

V. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

B. Administrative Information

I. HUMAN RESOURCES

1. PERSONNEL REPORT

For Information..... B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent of Schools and Secretary-Treasurer since the last meeting.

II. SECRETARY-TREASURER

1. BUS/VEHICLE ACCIDENT

For Information.....D. Labossiere

Correspondence has been received from the Supervisor of Transportation advising of an accident on Thursday, February 26, 2015 at approximately 3:15 p.m. Bus 40-00, while on regular assignment was involved in a collision with another vehicle. The bus was Northbound on 13th Street and stopped at the railroad crossing South of Park Avenue. The school bus was struck in the rear by a vehicle unable to stop due to icy conditions. There was one student on the bus at the time of the accident. There was no apparent damage to the bus and there were no injuries. The accident is being reported to Manitoba Public Insurance. This is provided as information.

III. SUPERINTENDENT OF SCHOOLS

1. SCHOOL VISITS (FEBRUARY 12, 2015 TO FEBRUARY 27, 2015)

For Information..... D. Michaels

- February 18, 2015 – Principals meeting

2. SCHOOL INFORMATION – IMPLEMENTATION OF STRATEGIC PLAN 2014-2017

For Information..... D. Michaels

A. ACADEMIC PREPAREDNESS

ACADEMIC PREPAREDNESS AT KIRKCALDY HEIGHTS SCHOOL

Report prepared by Ms. Nicole Warwaruk, Vice Principal, Kirkcaldy Heights School

Literacy

Kirkcaldy Heights School thrives to improve the academic preparedness of every student in our school. Our multi-faceted school development plan related to *writing and numeracy competencies* continues to inspire and challenge our staff and students as we continue to work together in unison developing responsible, contributing citizens within society.

As the 2014/2015 school year has progressed, we have fully trained all staff using the *Words Their Way* word study program. This program assists with language use in writing which is an area of focus according to our school development plan. Word Study encompasses hands-on activities reflecting basic cognitive learning processes: comparing and contrasting by categorizing word features and then discovering similarities and differences within and between categories. For example, by sorting words according to whether they end in *ch* or *tch*, the student begins to discover a consistent pattern that goes with each.

Educators have assessed their students and grouped students in four to five groups dependent on their instructional levels. We, as a school team, believe when students are instructed in their *Zone of Proximal Development* (ZPD) (Lev Vygotsky) – *studying words their way* – they are able to build on what they already know, to learn what they need to know next, and to move forward. The ZPD is where the learning will be the most beneficial. Word study is developmental; the study of word features must match the level of word knowledge of the learner. The students are reassessed, regrouped in the middle of the school year. We have developed a continuum that will be used school-wide in the 2015/2016 school year.

Another initiative on our school development plan is the Writing Power book study by Adrienne Gear. Our literacy committee presented to staff regarding the first five chapters. Next year, we are going to break down the year and focus on specific strategies explained by Adrienne Gear. In 2016/2017, we hope to be school-wide using common language and strategies regarding writing at Kirkcaldy Heights School.

Numeracy

The numeracy committee has organized an action research book *study Strategies for Implementing Guided Math* by Laney Sammons. The teachers met three times this year focusing on how to structure your classroom environment and what types of strategies to implement for Math Warm-Ups and Whole- Class Instruction. Teachers have collaborated regarding strategies that have worked, didn't work, and what they would do next time. Kirkcaldy Heights numeracy committee will meet again to discuss and practice Small-Class Instructional strategies. Our goal next year is to provide release time for educators to develop hands-on games for Math Workshops to take place in their classroom.

Student Specific Achievement

- Kirkcaldy Heights School Y-Rev Committee – presented school-wide to the students regarding what is a Buddy Bench, how to include students outside if they want to play, and the committee explained an art project of hands, then we had draws where students won prizes!
- The grade 3 teachers have been team teaching a unit of study, *China*. The students have read non-fiction books, researched non-fiction information, extracted information from articles, and will be making a non-fiction, digital magazine.
- *Kirkcaldy Heights Science and Interest Fair* was held on Thursday, February 26, 2015. There were seventy-seven projects ranging from individual to groups of two students from grades 2 to 8.

B. GLOBAL CITIZENSHIP

GLOBAL CITIZENSHIP AT RIVERVIEW SCHOOL

Report prepared by Mr. Kelly Braun, Principal, Riverview School

In early 2014 the staff of Riverview School did a survey of our staff using section H of the *Educational Best Practices Self-Assessment Tool*. The goal was to find out to what extent technology is infused within the classrooms. From the survey it was determined that as a whole, Riverview School's technology infusion was only "partially or sometimes" evident in the classrooms. To this end Riverview school decided to participate in the "Technology in Learning Cluster" that was being offered by the Senior Administration Technology Team (SATT). The focus of the Technology in Learning Cluster is to advance the "informed and responsible engagement of technology in learning" with a strong focus on the implementation of personalized learning. In April of 2014 Riverview started to take an active role in the promotion of technology in learning as one of our main strategic and focus areas. This became one of our school goals. Riverview has been working on staff personalized learning and the exploring of professional development opportunities. Staff members are now receiving training in self-declared personal needs within small groups.

Student Achievement: The Integration of Technology

As part of the Kindergarten social studies unit; Being Together ; Me, People Around Me and The World Around Me, Mrs. Lyburn's Kindergarten class decided to find another Canadian kindergarten class to connect with. The big question asked was "So how?" After much brainstorming the class decided to "Skype" with another class from Oak Lake.

In their words:

The class used a webcam in class a few times so that the children got used to seeing themselves on screen. They had great fun waving at themselves. The class accepted an invitation via Twitter from Mrs Caldwell's Kindergarten class in Oak Lake to take part in the 2015 WWF Sweater Day. Oak Lake sent our Riverview class a video via YouTube telling us what they would be doing on sweater day. The day of our first Skype meet was upon us. We were very excited! The children sat beautifully on the carpet and we ensured that the web cam picked up all their smiley faces. We talked about what we could tell the Kindergarten class and we talked about the rules, no shouting and always good manners. Preparation was key, the children knew what questions they wanted to ask and they all introduced themselves. We thanked the other class for their video and invitation then asked them how their sweater day was. We told them that we had a dance party on our sweater day to keep us warm, as we had turned down the heat in the classroom to help the polar bears. When we had warmed up we then ate ice cream! One little boy proudly said we are called the Riverview Ravens. The Kindergarten students from Oak Lake, informed us that they are called the Raptors. So the relationship between the Ravens and Raptors has begun. We will continue to Skype. We have used Skype to send pictures to the Raptors of us doing Yoga. But this isn't just about learning to use the technology. We are learning so much more. We used Google Earth to find Oak Lake School, so this is the bigger picture, People and The World Around Me. We are planning to write letters and send pictures by post, the old fashioned way. For our next Skype meeting we will be playing mystery number skype. We will be focusing on math and the language we use. It is all about speaking and listening which is an important part of English Language Arts. I always said, "The day I stop learning is the day I stop teaching." I love this new project with my Kindergarten class and I really hope at the end of the year, we can arrange a field trip to meet up with this class in real life!

C. HEALTH AND WELLBEING

HEALTH AND WELLBEING AT CROCUS PLAINS REGIONAL SECONDARY SCHOOL

Report prepared by Mr. Mathew Gustafson, Principal, Crocus Plains Regional Secondary School

Crocus Plains believes that Response to Intervention (RTI) is an important aspect to meet the needs of our students. RTI supports both academic and social emotional aspects for students.

Crocus Plains is in its second year of the implementation process for incorporating a Response to Intervention (RTI) philosophy. This is an ongoing initiative for Crocus

Plains which will require us to continually refine our structures and processes in the school. The following is a chronological summary of the steps that we have engaged in to this point.

1. *Staff Development Specialist*: The staff development specialist position is a Tier 1 student support. The staff development specialist works with English, Mathematics, Science, Physical Education, Hairstyling, Building Construction, and Culinary Arts departments in the areas of curriculum design, differentiated instruction, formative/summative assessment.
2. *Reorganized Resource Teachers' roles and responsibilities*: The Resource Teacher role were reorganized to reflect the philosophy of RTI.
3. *Reorganized Resource, Counselor, Social Work, Registrar, and Administration*. The original structure had the responsibilities decided by student surname and grade. This created some confusion around the case management and duplication for teachers. As an example, a classroom teacher would need to meet with two resource teachers regarding adaptations/modifications in the classroom. It became apparent that the roles and responsibilities needed to be organized around the nature of the support accessed by the student to facilitate RTI. The monitoring processes and student interventions were placed on a continuum from universal to individualized supports. Administration responsibilities were reorganized around Tier 1 universal supports and Tier 2/3 individualized supports. Resource and Counselor roles were organized around Tier 2 supports and further defined by grade. Tier 3 supports were assigned to a specific Resource Teacher and Social Worker.
4. *Clearly identifying case managers* is integral in facilitating communication and timely monitoring of student progress Case Managers create the continuity and clarity for all team members: student, guardians, teachers, and student services personnel. The case manager is not solely responsible for the progress of the student. This responsibility belongs to the team which includes the student, parent, teacher, and student services personnel. The emphasis is on the team, and the Case Manager facilitates the communication of the team members.
5. *Restructured Student Services area to facilitate resource and counselor supports*: Resource and Counselor offices were traditionally spread across the building. In order to facilitate communication between team members and remove barriers for students, new office space was created in current student service areas.
6. *Development of Support Our Students (SOS) database* to facilitate timely monitoring and clarity on case management: Teachers enter a student name in order to raise a concern. These concerns may be academic or social emotional in nature. An email is sent to the case manager who follows up with the teacher. The teacher receives timely feedback, there is greater communication within the team, and there is timely monitoring of students. If the student had not been involved in Tier 2/3 supports, the school will engage in a triage process of gathering information in order to develop the required team and identify the appropriate Case Manager. It should be noted that students may move along

the continuum of monitoring and supports required. If the nature of the concern is an emergency, staff will contact student services in person.

Crocus Plains activities focusing on bullying education include:

- Student Council – activities/assemblies building school community, motivational speakers
 - Brandon Police Service School Resource Officer – presentations, individual and small group education
 - Physical Education – bullying education part of Grade 9 course
 - Day of Pink
 - Youth Revolution activities
 - Wellness Day – Grade 10's attend. Variety of presenters and sessions focusing on cyber safety, relationships, and empowering students
 - Teen Clinic- mental health supports available at Teen Clinic
 - Stomp Out Stigma Workshop- Mental Health focus
 - WE Day
 - Mediation – when parties are ready to engage. Mediation is provided through school based personnel and John Howard Society
 - Social Worker and Counsellor support for students who have been bullied.
- There is a growing trend for bullying incidents to be have social media involvement and often occur outside of school hours.

Student Achievement

Carson Funnell

Carson Funnell was named recipient of a "Yes I Can!" award. "Yes I Can!" awards are given to children and young adults with disabilities to acknowledge their achievements and encourage them to seek their highest potential.

Carson was born with Stargardt's disease and is legally blind. He relies on his peripheral vision to see. Carson uses his iPad in school and assists teachers and students with technology problems.

Giving Back

"Giving Back" is the goal of an innovative and collaborative project involving Crocus ELA students and twenty four elementary classrooms in twelve different schools.

Crocus Plains students have prepped the materials for activities related to a piece of Children's Literature. Following the sharing of the book, the Crocus students buzzed around the classrooms assisting the elementary students with the task.

High School and early years students enjoying the same book is certainly unique, however, beneficial to both age groups. Each school visited is the recipient of a box of books collected by the Crocus students.

3. DIVISIONAL INITIATIVES

For Information..... D. Michaels

A. ACADEMIC PREPAREDNESS

PRINCIPAL/LEADERSHIP PREPARATION PROGRAM – SESSION 16: SCHOOL DEVELOPMENT PLANNING / FEBRUARY 17, 2015

Report prepared by Mr. Jaime Lombaert, Principal, Green Acres School; Mr. Jerron Kyle, Teacher, George Fitton School and Participant, Principal/Leadership Preparation Program

Presenters: Mrs. Marcy Roziere, Vice Principal, Meadows School; Mr. Kelly Braun, Principal, Riverview School.

To start the evening off Mr. Jaime Lombaert and Mr. Blaine Aston talked about the process to apply for year three of the Principal/Leadership Preparation Program. They explained that the successful applicants will do a twenty (20) day job shadow with a Principal in the division. They also gave some tips and pointers on how to prepare for a vice-principal interview. Participants were then split into groups and created possible interview questions using Policy 6018 (Role of the Vice Principal).

Mrs. Marcy Roziere and Mr. Kelly Braun presented on the topic of School Development Planning (SDPs). Participants broke off into groups and discussed their positive experiences with SDPs and talked about any burning questions that they had about SDPs. Both presenters stressed that it was crucial to involve everyone on the teaching staff, from music teachers to physical education teachers. Presenters also talked about the importance of working as a team. Mr. Braun gave an excellent demonstration, using a pair of shoelaces of how it's easier to work as a group, rather than individually. Each presenter shared their schools SDPs.

At the end of the session participants had a chance to ask any questions that they had about School Development Plans. Session 16 was a very informative and engaging session!

4. ADMINISTRATIVE AND STATISTICAL INFORMATION

SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Crocus Plains	6 total	6 – 5 day	Unacceptable Behaviour
George Fitton	3 total	1 – 3 day 1 – 5 day 1 – 6 day	Assaultive Behaviour Drug and Alcohol Policy Drug and Alcohol Policy
Neelin	2 total	1 – 3 day 1 – 10 day	Unacceptable Behaviour Unacceptable Behaviour
Vincent Massey	2 total	1 – 5 day 1 – 5 day	Assaultive Behaviour Unacceptable Behaviour

5. COMMUNITY CONNECTIONS

For Information..... D. Michaels

MEETING WITH DR. FEARON, PRESIDENT, BRANDON UNIVERSITY

On Thursday, February 12, 2015, I met with Dr. Fearon, President, Brandon University.

Dr. Fearon and I discussed the possibility of a joint Brandon School Division / Brandon University school on Campus for grade 11 and 12 students. This would be on the National Network for Educational Renewal (NNER) model of a Professional Development School (PDS) partnership. Brandon University and Brandon School Division are partners in the NNER. We were accepted for partnership in 2005.

Currently our joint PDS is at Betty Gibson where the student teachers and Brandon School Division teachers work together in the teaching of a Balanced Literacy approach to learning. It was begun in 2006 with Mr. Mathew Gustafson and Ms. Donna Forsyth (Brandon University) working together. We see outstanding results with all concerned. This approach to preparing Education, Arts and Science students to teach and learn from our experienced teachers (with their supervising teachers) is an exciting, innovative way to prepare pre-service teachers and to give in-service teachers a strong opportunity to teach young and older students alike. This PDS continues at Betty Gibson School.

Dr. Fearon and I agreed to strike a steering committee to conceptualize a new PDS to be held on Brandon University Campus.

Future information will be provided on the progress of this initiative.

6. CORRESPONDENCE

For Information..... D. Michaels

CORRESPONDENCE RECEIVED FROM BRANDON'S FOOD FOR THOUGHT

The following correspondence has been received from Brandon's Food for Thought:

Brandon's Food for Thought appreciates your support of \$500.00.

Everyone can make a difference in young people's lives by helping them learn how to adopt healthy eating habits and support a program that provides the means for children to access. In supporting our program, Brandon School Division believes a good breakfast gives children a jump-start on their ability to learn.

CORRESPONDENCE RECEIVED FROM AILEEN NAJDUCH, ASSISTANT DEPUTY MINISTER, SCHOOL PROGRAMS AND JEAN-VIANNEY AUCLAIR, ASSISTANT DEPUTY MINISTER, MANITOBA EDUCATION AND ADVANCED LEARNING

The following correspondence has been received from Aileen Najduch, Assistant Deputy Minister, School Programs and Jean-Vianney Auclair, Assistant Deputy Minister, Manitoba Education and Advanced Learning:

As a follow-up to the Funding of Schools Announcement on January 29, 2015, we would like to provide further information related to the changes to the Career Development Initiative Grant. This \$2 million grant consolidates the existing Career Development funding, Middle Years Life/Work Exploration grant, along with the Career and Technology Studies and the Vocational Education Consortia grants (where applicable). This consolidated funding will be used, in large part, to support the hiring of career development coordinators to help connect students with local employers for career exploration opportunities.

Your school division will receive a grant of \$75,000.00. This amount represents the guaranteed minimum level of funding for this grant.

Each division will determine how the coordinator(s) will be hired (or in some cases, re-hired), and what the responsibilities/expectations will be. Please note that the coordinator position does not have to be held by a certified teacher, there can be more than one coordinator, and the position does not have to be full-time (although the bulk of the funding should be spent on salary).

As part of the new grant reporting and planning process, the Focus on the Future template will provide consolidated divisional planning and reporting for the Career Development Initiative, as well as the Senior Years Technology Education grant and the Learning to Age 18 Coordinator grant. This integrated approach will support school divisions in planning for quality career programming that provides students with a full range of strategies, programs, services, tools/resources, learning experiences and opportunities to connect learning to the world of work.

In April 2015, Manitoba Education and Advanced Learning will be hosting a forum in order to facilitate the development of the divisional Focus on the Future plans. Information on this session will be forthcoming.

If you have any questions or require any further information, please feel free to contact either of us.



"Accepting the Challenge"

Financial Budget

2015-2016

March 9, 2015

**BRANDON SCHOOL DIVISION
BUDGET TOTALS
2015-2016**

	<u>Operating Expenses</u>	<u>Capital Expenses</u>	<u>Total Expenses</u>	<u>Special Requirement</u>	<u>Special Levy</u>
2015-2016 Budget	\$ 93,025,700	\$ 3,458,900	\$ 96,484,600	\$ 44,421,834	\$ 41,542,953
2014-2015 Budget	\$ 89,398,700	\$ 2,145,100	\$ 91,543,800	\$ 41,706,634	\$ 40,665,635
Increase (Decrease)	<u>\$ 3,627,000</u>	<u>\$ 1,313,800</u>	<u>\$ 4,940,800</u>	<u>\$ 2,715,200</u>	<u>\$ 877,318</u>
	4.1%	61.2%	5.4%	6.5%	2.2%

COST PER PUPIL

	<u>Total Expenses (1)</u>	<u>Funding Of Schools Program</u>	<u>K-12 F.T.E. Enrollment</u>	<u>Expenses Per Pupil</u>	<u>Funding Per Pupil</u>
2015-2016 Budget	\$ 92,513,400	\$ 45,805,400	8,167.5	\$ 11,327	\$ 5,608
2014-2015 Budget	\$ 88,968,000	\$ 44,504,000	8,120.5	\$ 10,956	\$ 5,480
2013-2014 Actual	\$ 83,622,829	\$ 42,312,332	8,000.5	\$ 10,452	\$ 5,289
2012-2013 Actual	\$ 80,151,366	\$ 39,219,907	7,848.5	\$ 10,212	\$ 4,997
2011-2012 Actual	\$ 73,052,265	\$ 35,360,890	7,609.0	\$ 9,601	\$ 4,647
2010-2011 Actual	\$ 67,214,318	\$ 33,790,734	7,393.0	\$ 9,092	\$ 4,571
2009-2010 Actual	\$ 62,939,676	\$ 32,055,441	7,056.0	\$ 8,920	\$ 4,543

(1) Operating fund transfers (i.e. payments to other school divisions, organizations and individuals) are excluded to provide more accurate per pupil costs. Also excluded are expenditures on educational services not provided to K-12 pupils: Function 300 (Adult Learning Centres) and Function 400 (Community Education and Services).

**BRANDON SCHOOL DIVISION
CAPITAL BUDGET
2015-2016**

	<u>2014-2015 Budget</u>	<u>2014-2015 Forecast</u>	<u>2015-2016 Budget</u>
<u>REVENUE:</u>			
Provincial Government Debt Servicing	\$ 1,890,600	\$ 1,917,300	\$ 2,644,900
Transfers			
From Operating	254,500	1,054,500	814,000
From Reserves	-	-	-
Grants & Reserves	-	-	-
Long Term Debt	-	-	-
TOTAL REVENUE	<u><u>\$ 2,145,100</u></u>	<u><u>\$ 2,971,800</u></u>	<u><u>\$ 3,458,900</u></u>
<u>EXPENSES:</u>			
Debt Servicing			
Debenture Debt Interest	\$ 743,000	\$ 757,800	\$ 1,144,800
Debenture Debt Principal	<u>1,202,100</u>	<u>1,214,000</u>	<u>1,554,600</u>
	\$ 1,945,100	\$ 1,971,800	\$ 2,699,400
Capital Assets			
Core Switching			\$ 97,000
Additional Bus Bays			100,000
Security Enhancements	<u>-</u>	<u>-</u>	<u>208,000</u>
			405,000
Reserves			
School Buses	\$ 200,000	\$ 200,000	\$ 354,500
Computer Reserves	<u>-</u>	<u>800,000</u>	<u>-</u>
	200,000	1,000,000	354,500
TOTAL EXPENSES	<u><u>\$ 2,145,100</u></u>	<u><u>\$ 2,971,800</u></u>	<u><u>\$ 3,458,900</u></u>

**BRANDON SCHOOL DIVISION
SCHEDULE OF REVENUE AND EXPENSES
2015-2016 OPERATING BUDGET**

	2014-2015		2015-2016	
	Budget	%	Budget	%
<u>REVENUES</u>				
Provincial Government	\$ 55,993,100	62.5%	\$ 57,498,800	61.2%
Federal Government	20,000	0.0%	20,000	0.0%
Municipal Government	32,273,600	36.0%	34,923,500	37.2%
Other School Divisions	307,000	0.3%	333,800	0.4%
First Nations	266,500	0.3%	247,600	0.3%
Private Organizations and Individuals	732,500	0.8%	728,600	0.8%
Other Sources	60,500	0.1%	87,400	0.1%
	\$ 89,653,200	100.0%	\$ 93,839,700	100.0%
<u>EXPENDITURES</u>				
Regular Instruction	\$ 53,325,300	59.5%	\$ 55,771,700	59.4%
Student Support Services	19,122,600	21.3%	19,130,200	20.4%
Community Education and Services	290,900	0.3%	374,800	0.4%
Divisional Administration	2,857,600	3.2%	3,231,500	3.4%
Instructional & Other Support Services	2,522,200	2.8%	2,797,800	3.0%
Transportation	2,151,300	2.4%	2,294,000	2.5%
Operations and Maintenance	7,560,600	8.4%	7,795,600	8.3%
Fiscal	1,568,200	1.7%	1,630,100	1.7%
	89,398,700		93,025,700	
Transfers To Capital	254,500	0.3%	814,000	0.9%
	\$ 89,653,200	100.0%	\$ 93,839,700	100.0%
Net Current Year Surplus (Deficit)	\$ -		\$ -	
<u>How money is spent</u>				
Salaries & Benefits	\$ 76,243,500	85.0%	\$ 79,403,500	84.6%
Services	5,857,600	6.5%	6,016,000	6.4%
Supplies & Materials	5,589,600	6.3%	5,838,600	6.2%
Fiscal & Capital	1,962,500	2.2%	2,581,600	2.8%
	\$ 89,653,200	100.0%	\$ 93,839,700	100.0%

BRANDON SCHOOL DIVISION
EXPENSES BY FUNCTION & BY OBJECT
2015-2016

<u>OBJECT</u>	<u>FTE</u>	<u>Salaries</u>	<u>Employee Benefits & Allowances</u>	<u>Services</u>	<u>Supplies & Materials</u>	<u>Debt Services</u>	<u>Transfers</u>	<u>Total</u>	<u>% of Total</u>
Regular Instruction	600.27	48,211,100	2,524,400	833,200	4,065,500	-	137,500	55,771,700	59.4%
Student Support Services	350.07	17,172,700	1,341,100	359,800	256,600	-	-	19,130,200	20.4%
Community Education and Services	3.25	218,100	23,500	96,100	37,100	-	-	374,800	0.4%
Divisional Administration	36.29	2,181,500	271,700	676,300	102,000	-	-	3,231,500	3.4%
Instructional & Other Support Services	22.69	1,812,200	104,800	782,700	98,100	-	-	2,797,800	3.0%
Transportation	38.46	1,424,800	190,400	261,600	417,200	-	-	2,294,000	2.5%
Operations and Maintenance	76.10	3,398,400	528,800	3,006,300	862,100	-	-	7,795,600	8.3%
Fiscal	-	-	-	-	-	30,100	1,600,000	1,630,100	1.7%
	<u>1,127.12</u>	<u>74,418,800</u>	<u>4,984,700</u>	<u>6,016,000</u>	<u>5,838,600</u>	<u>30,100</u>	<u>1,737,500</u>	<u>93,025,700</u>	<u>99.1%</u>
Transfers to Capital							814,000	814,000	0.9%
Totals	<u>1,127.12</u>	<u>74,418,800</u>	<u>4,984,700</u>	<u>6,016,000</u>	<u>5,838,600</u>	<u>30,100</u>	<u>2,551,500</u>	<u>93,839,700</u>	<u>100.0%</u>
% of Total		79.3%	5.3%	6.4%	6.2%	0.0%	2.8%	100.0%	

**BRANDON SCHOOL DIVISION
BUDGET VARIANCE SUMMARY
2015-2016**

<u>OBJECT</u>	<u>FTE</u>	<u>Salaries & Employee Benefits</u>	<u>Services</u>	<u>Supplies & Materials</u>	<u>Interest</u>	<u>Transfers</u>	<u>Total</u>	<u>% Change</u>
Regular Instruction	9.44	2,153,700	172,800	122,200		(2,300)	2,446,400	4.6%
Student Support Services	(21.49)	(11,700)	(26,600)	45,900			7,600	0.0%
Community Education and Services	(1.55)	28,500	54,700	700			83,900	28.8%
Divisional Administration	3.25	434,900	(62,500)	1,500			373,900	13.1%
Instructional & Other Support Services	1.75	172,300	102,600	700			275,600	10.9%
Transportation	1.01	119,600	5,500	17,600			142,700	6.6%
Operations and Maintenance	2.40	262,700	(88,100)	60,400			235,000	3.1%
Fiscal	-				(500)	62,400	61,900	3.9%
	(5.19)	3,160,000	158,400	249,000	(500)	60,100	3,627,000	4.1%
Transfers to Capital						559,500	559,500	219.8%
Totals	(5.19)	3,160,000	158,400	249,000	(500)	619,600	4,186,500	4.7%

Brandon School Division Special Levy

Special Levy 2015
Special Levy 2014
Net Dollar Inc.
Net Percent Change

Special Levy
41,542,953
40,665,635
877,318
2.16%

Mill Rate
15.505
15.504
0.001
0.008%

FTE
19.57

Approved
1,806,600

AREA	ITEM(S)	COSTS		Budget Day Calculations		
		FTE	Total	FTE	Approved	Comments
Human Resources	<u>Trustee/Board Committee Requests</u>					
	Additional Assistant Superintendent	1.00	148,800	1.00	148,800	
	**Return to the student/teacher ratio before the reduction of 11 teaching positions from 2014/15 budget	11.00	887,700	-	-	
	Increase Full Day/Every Day Kindergarten in 2 more schools - King George & Valleyview School	3.00	140,900	3.00	140,900	2 - FDED Kindergarten classes approved, allocation to be determined by Senior Administration.
	Add 2 teaching positions to Superintendents contingency for addressing "hot spots" or problems during school year and at school startup.	2.00	161,400	-	-	
	**Return EAL staffing to the previous level prior to the reduction of 11 staff members in 2014/15 budget.	2.50	201,800	-	-	
	Replace the \$40,000 removed in the 2014/15 budget for Teacher Professional Development for out of country travel		40,000	-	40,000	
Supplies	Increase Professional Development budget		50,000	-	50,000	
	Antibullying initiatives	19.50	1,630,600	4.00	379,700	
			50,000	-	-	
		-	50,000	-	-	
	Total Trustee/Board Committee Requests	19.50	1,680,600	4.00	379,700	

AREA	ITEM(S)	COSTS		Budget Day Calculations		
		FTE	Total	FTE	Approved	Comments
Business	Senior Administration Sustainability Requests					
	Core switching environment (end of life replacement)		451,100		97,000	\$451,100 project financed through 5 year debenture or capital lease
	Disaster recovery system plan		335,000		65,000	
	Student Achieve K-8 (Report Cards & Longitudinal data tracking)		92,600		92,600	
Facilities		-	878,700	-	254,600	
	Office space at Convergys building for Learning Support Services Staff (Psychologist, Social Workers, Speech Language Pathologists, training centre)	0.38	248,000	-	-	
	Upgrade Johnson Controls Energy Management Software		25,000	-	25,000	
	Replace 9 pneumatic controls for air handlers at Vincent Massey School		189,600	-	-	
	Expand bus bays from 1 to 3 bays and increase bus/staff parking		859,600	-	100,000	\$859,600 project financed through 10 year debenture
	Security cameras, mirrors and card access/lock down for schools.		815,500	-	58,000	\$965,500 project financed through 5 year debenture
	SpringValley Connectivity		20,000		20,000	
		0.38	2,157,700	-	203,000	
Human Resources	Psychologist	1.00	85,000	1.00	85,000	
	Speech Language Pathologist	1.00	85,000	1.00	85,000	
	ARYP - additional Teacher and Educational Assistant	2.00	104,500	2.00	104,500	
	Social Workers	3.00	255,000	1.00	85,000	
	BSSAP workers for Green Acres, Meadows, George Fitton and Riverheights schools.	2.18	70,700	2.18	70,700	
	Home School Liaison - K-8 - change in hours	3.73	88,700	-	-	
	Full Day - Every Day Kindergarten at Earl Oxford School	3.00	134,500	-	-	
	Noon Activities Coordinator	2.25	181,600	-	-	

**2015-2016 PRELIMINARY BUDGET
SUMMARY OF BUDGET DAY DECISIONS**

AREA	ITEM(S)	COSTS		Budget Day Calculations		
		FTE	Total	FTE	Approved	Comments
	Reading Recovery - Itinerant	1.00	80,700	1.00	80,700	
	Full Time Vice Principals at Meadows, Waverly Park, Riverheights, Kirkcaldy Heights and Linden Lanes Schools	2.75	221,900	1.00	80,700	Allocations to be determined by Senior Administration.
	Accountant	1.00	55,400	1.00	55,400	
	Professional Development funds for Out of Scope Staff		20,000		20,000	
	Provide remaining schools with Coquitlam Formula	1.39	46,800	1.39	46,800	
	Facilities Assistant/Planner (data management)	1.00	65,300	1.00	65,300	
	Mechanic	1.00	62,300	1.00	31,200	
	Executive Assistant for HR	1.00	57,900	1.00	59,200	1 FTE - Executive Secretary approved, allocation to be determined by Senior Administration
	Job Evaluation - Executive Secretary	0.50	27,700	-	-	see Executary Assistant for HR
	Management Information System & Technology Network Services Specialist/Project Manager	1.00	84,800	1.00	84,800	
	Professional Development for Student Achieve /Grade Book K-8		15,000		15,000	
	Executive Secretary for Communications	1.00	59,200	-	-	see Executary Assistant for HR
			29.79	1,802,000	15.57	969,300
	Total Senior Administration Sustainability Requests	30.17	4,838,400	15.57	1,426,900	
	Total Budget and Sustainability Requests for 2015-2016	49.67	6,519,000	19.57	1,806,600	

**BRANDON SCHOOL DIVISION
CALCULATION OF 2015 SPECIAL LEVY**

Budget Shortfall and Requests		2,715,200
A. Special Requirement: 2014/15 Budget (1)	41,706,634	
B. Amount related to 2014/15 included in 2014 Special Levy	18,142,386	
C. Balance of 2014/15 to be raised in 2015 (A - B)		23,564,248
D. Special Requirement: 2015/16 Budget (1)	44,421,834	
E. Amount included in 2015 Special Levy (43.5% of D) (2)		19,323,498
F. Surplus (Applied)/Raised (not included in the Special Requirement)		
G. 2015 SPECIAL LEVY FOR DIVISION (C + E + F)		42,887,746
H. 2015 SPECIAL LEVY FOR D.S.F.M. (from line Q below)		503,219
I. 2014 SPECIAL LEVY ADJUSTMENT FOR D.S.F.M. (from line G of Adjustment form)		0
J. SPECIAL LEVY BEFORE TAX INCENTIVE GRANT (G + H + I)		43,390,965
K. Less: Tax Incentive Grant		1,848,013
L. 2015 TOTAL SPECIAL LEVY (J - K) (3)		41,542,952
<hr/>		
Total School Assessment		2,679,282,990
2015 Mill Rate		15.505
2014 Mill Rate		15.504
Percentage increase in Mill Rate over prior year		0.008%

2015 SPECIAL LEVY FOR D.S.F.M.

M. 2015 Special Levy for Division (from line G above)	42,887,746	
N. Resident Non-D.S.F.M. pupils at September 30, 2014 (4)	7,968.7	
O. Special Levy per resident pupil (M ÷ N)	5,382.03	
P. Resident D.S.F.M. pupils at September 30, 2014 (4)	93.5	
Q. 2015 Special Levy for D.S.F.M. (O x P)		503,219

**BRANDON SCHOOL DIVISION
CALCULATION OF 2016 SPECIAL LEVY**

A. Special Requirement: 2015/16 Budget (1)	44,421,834	
B. Amount related to 2015/16 included in 2015 Special Levy	19,323,498	
C. Balance of 2015/16 to be raised in 2016 (A - B)		25,098,336
D. Special Requirement: 2016/17 Budget (1)	44,421,834	
E. Amount included in 2016 Special Levy (43.5% of D) (2)		19,323,498
F. Surplus (Applied)/Raised (not included in the Special Requirement)		
G. 2016 SPECIAL LEVY FOR DIVISION (C + E + F)		44,421,834
H. 2016 SPECIAL LEVY FOR D.S.F.M. (from line Q below)		521,219
I. 2015 SPECIAL LEVY ADJUSTMENT FOR D.S.F.M. (from line G of Adjustment form)		375
J. SPECIAL LEVY BEFORE TAX INCENTIVE GRANT (G + H + I)		44,943,428
K. Less: Tax Incentive Grant		1,848,013
L. 2016 TOTAL SPECIAL LEVY (J - K) (3)		43,095,415

Total School Assessment	2,679,282,990
2016 Mill Rate	16.08
2015 Mill Rate	15.51
Percentage increase in Mill Rate over prior year	3.74%

2016 SPECIAL LEVY FOR D.S.F.M.

M. 2016 Special Levy for Division (from line G above)	44,421,834	
N. Resident Non-D.S.F.M. pupils at September 30, 2015 (4)	7,968.7	
O. Special Levy per resident pupil (M ÷ N)	5,574.54	
P. Resident D.S.F.M. pupils at September 30, 2015 (4)	93.5	
Q. 2016 Special Levy for D.S.F.M. (O x P)		521,219

**Brandon School Division
Preliminary Budget 2015-2016**

Education Property Tax on a Home valued at \$222,000 in 2015



Brandon School Division Tax

Assessed Value*

Mill Rate

Total School Taxes

Annual

Monthly

		2015-2016 Budget	
	2014	2015	Inc
Assessed Value*	\$ 222,000	\$ 222,000	0.000%
Mill Rate	15.504	15.505	0.008%
Total School Taxes	\$ 1,548.85	\$ 1,548.97	0.008%
Annual			\$ 0.12
Monthly			\$ 0.01

Hello trustees,

As you know, I'm Glen Simard. Tonight I am here representing the BTA as acting president, and co-chair of the Education Finance Committee.

The BTA is seeking clarification on a few key points—specifically in relation to the discussions held on February 17th on items #2 and #4. Number 2 being a return to the student/teacher ratio before the reduction of 11 teaching positions from the 2015 budget, and number 4 being an addition to contingency staffing.

Trustee Murray began the discussion on item 2 with the following statements, and I quote:

"Thank you Mr. Chair. To me this is a return to last year's budget. Last year's budget was completed, it was passed and has moved forward. This is now dragging an item up from last year's budget again. I think that as I look through this, the budget document in front of us, I see a request for an addition of 49.67 staff members. And actually it wasn't 11 that was reduced, it was 7 as 4 were added back in over the course of the year...temporarily. And I also didn't hear any complaints from anyone in our system that the reduction of those 11 teachers, or those 11 positions caused serious problems within our system."

Page 17 of the BSD's Financial Budget states that the Finance Committee met with stakeholder groups, one of which was identified as the Brandon Teachers' Association. The meeting was held on December 3, 2014. The 45-minute presentation made on behalf of the Division's teachers focused entirely on the reduction of the 11 teachers and its impact on the system. **Question 1: Given that the BTA represents people in the system, given that enrolment has increased and is projected to increase further, and given that the BTA who during our presentation to the Finance committee reported increased demand on staff, not only with staffing cuts, but with reduced funded student approvals and among others a stressed out workforce; a clarification is expected on what would constitute a serious problem that would necessitate, at minimum, a return to the previous ratio?** Our second question is of the 49.67 staff members mentioned at the beginning of deliberation, how many teaching positions in the sustainability requests, all told were there at the end of the day?

Our question is highlighted even further especially given the response Dr. Michaels, the CEO of the Brandon School Division system, gave when asked by Trustee Bowslaugh about the potential increase in contingency staffing and I quote: *"Dr. Michaels, operating under the guidelines of 5, how successful were you in the meeting the needs last fall, and was 5 the maximum that you had to work with last fall? 2 questions."*

I remind you of Dr. Michaels response in advance of our third question. *"Trustee Bowslaugh (pause) We are not successful at anytime in meeting needs. (pause) We meet what's essential. If we were to say with what needs, we'd talk about multimillion dollars than what we are putting on the table. We were very successful in allocating the 5 this past year."*

Is it possible that the multimillion dollars of which Dr. Michaels speaks is partially attributable to the BSD being one of the lowest spending divisions per pupil as part of operating budget in the province?

Further, I note from the Finance Committee Minutes of December 18, 2014 that in regard to the 2015-2016 budget process the stakeholder meeting minutes were reviewed and discussed and the stakeholder feedback documents were posted for Trustees on the Brandon School Division Portal. **And our final question is if there has been a problem with the electronic posting of this information for the Trustees, it would be my hope that this would be rectified prior to the finalization of this budget.** Rather than provide highlights from the presentation here tonight, I will simply make the offer that it would be the BTA's pleasure to personally provide each Trustee with an electronic copy of our presentation and would like to reiterate our primary request as to what would constitute a serious problem that would necessitate, at minimum, a return to the previous ratio?

Presentation to Trustees March 2, 2015

Chair, Trustees, Senior Administration and Guests. My name is Alison Johnston and it is my privilege to serve as President of the Brandon Teachers' Association. I am making this presentation tonight on behalf of our members.

I would like to begin this presentation with some reflections from the beginning of the deliberations held on budget day – specifically in relation to the discussions held on item #2: return to the student/teacher ratio before the reduction of 11 teaching positions from the 2015-16 budget.

Trustee Murray began the discussion. He ended his comments by saying:

“So I am not going to be supporting this one or number 5 for exactly the same reasons that we need to start today building on our needs today and not what happened on budget day last year.”

In order to refresh your memory, item number 5 was: return EAL staffing to the previous level prior to the reduction of 11 teaching position from 2015-16 budget; 2.5 FTE positions.

I would like to make a few points in regard to the Division's needs today.

The high school enrollment projections of the Division indicate that from September 2015 to September 2016 the increase in the number of students from 2014 will be 138 students, with an additional 67 students anticipated for 2017. Further, the Division's high school enrollment statistics indicated that as of September 30, 2014, in semester one, 89 classes had 26-30 students; 17 classes had 31-35 students and 2 classes had 36-40 students. My question for Trustees is what is the Division's plan to address this increased enrollment given that the number of frontline teachers will be staying the same? Will the front line classroom sizes continue to increase well beyond capacity, or will the choices being made available for students simply be decreased?

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The same point could be made in regard to the overall K-12 enrollment increase from 2014. This data indicates that this change will see an additional 383 students by September 2017. The same question must be asked. Given the apparent strategy of maintaining the status quo in the front line teaching complement, what is the Division's plan to address this continued increase in enrollment?

Let's look at the Division's level 2 funded students. The FRAME data indicates that in 2009-2010, 184 of the Division's 7331 students received this support. Let's move to 2014-15. This data states that 109 of the Division's 8074 students received this same support. I can imagine that these statistics are as perplexing for you as they are for me. To assume that the Division's drastically increased enrollment has less needs than in previous years is simply naïve. Page 28 of the Division's Financial Budget identifies that the 2015/16 Special Educational Assistant complement will be reduced by 23.7 FTE positions. Brandon Teachers' Association acknowledges that the government, through its actions of rejecting applications for funding, has reduced the dollars coming to the Division to address these needs. My question is: What is the Division's plan to address this shortfall? Will the responsibility of dealing with these now "unfunded" students on a daily basis rest solely on the shoulders of the frontline classroom teacher?

As Trustees are aware, as President, I attend all of the School Board meetings. I would like to make reference to the January 12, 2015 meeting. The Chairman of the Board delighted in greeting the students from the Crocus Plains F1 Team Aurora. The team received recognition for their trip to Abu Dhabi for the 2014 F1 in Schools World Finals. In interviewing each student on the highlights of their trip, what each one held in common as an experience was the support and encouragement they had received from their front-line teacher support team.

A second item from that meeting was correspondence received from Mr. John Hill, a community member from Montreal. I'd like to share some quotes from this correspondence.

Mr. Hill states:

"First off, your students presented themselves well. I was also taken by their Prairie values. Please pass on my compliments to the team members. Also please pass on my respects to your staff for doing such a find job with these young men. I believe in giving credit where it is due. These young gentlemen are an excellent example of today's youth."

I have to admit that I smiled when Mr. Hill described the "prairie values" of the students. I hadn't really considered the concept of "prairie values" before, but it certainly has meaning to have an outsider point that out. Further meaning can also be concluded from Mr. Hill's comments on how he identified the impact that the team's teachers clearly had on the group.

During the budget deliberations on item #2, Finance Chairperson Trustee Sumner made the following statements.

"I don't want to make light of it, we certainly want to provide the teaching positions that are required by our Division. It's worth noting also that when we reduced positions last year it only moved us back two years in terms of the ratio."

I would like to agree with Trustee Sumner, that the Board should provide the teaching positions required by the Division. However, I would advocate that in not restoring and even adding to the 11 eliminated positions, the Board has fallen short of the mark. I would also have to assert that by not adding to the frontline teacher complement again this year that the Division will be moving even further back in terms of the ratio.

Trustee Sumner continued his point by stating:

"As I mentioned we get into a bit of a yo-yo at times in terms of our budgets from year to year. A bit of a feast or famine."

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I am a visual learner so I found it very easy to relate to this image. I also wanted to respond knowledgeably to this point so I did the sensible thing, I asked the Google. Here is what I learned:

A **yo-yo** is a toy which in its simplest form is an object consisting of an axle connected to two disks, and a length of string looped around the axle.

One of the most basic tricks is called the sleeper, where the yo-yo spins at the end of the string for a noticeable amount of time before returning to the hand.

I would make the assertion that for the past two years in regard to the frontline teacher staffing complement, the Brandon School Division, through its budget process, has been performing "the sleeper" maneuver. The question that I would pose to Trustees is: Two years seems to be in fact a noticeable amount of time, or as Trustee Sumner has noted, "a bit of famine." When will the yo-yo begin its return to the hand and at least restore the 11 eliminated positions?

In conclusion, I would like to leave you with these thoughts. I would like to equate the Brandon School Division to an army. In order to be successful, the army needs many components: a general, some captains, communications, transportation, training, and support personnel, to name a few. The Trustees' proposed budget provides for all of these things: a new assistant superintendent, increased vice-principal time, a MIST project manager, mechanic, restored professional development and support personnel in the way of a psychologist, speech language pathologist, a reading recovery specialist and a social worker. The purpose of this presentation is not to dispute that all of the enhancements that were agreed to are not necessary. That simply is not the case. The Brandon Teachers' Association agrees that all of these additions are needed. It is our position, however, that there is a glaring omission in this year's budget. Although two additional full day all day kindergarten positions were added, what this budget is missing is the foot soldiers; the troops; the frontline teachers working on a daily basis in the classroom with students.

What this budget is lacking and desperately needs is "*boots on the ground*"!!!
Thank you.

CUPE Local 737 (Brandon School Division) Presentation to the Brandon School Division Board of Trustees

March 2, 2015

Good Evening,

My name is Jamie Rose, I'm the President of CUPE Local 737, representing support staff here at the Brandon School Division.

I'd like to begin my remarks this evening by taking the opportunity to thank the Board for allowing us to share our views on the 2015/2016 budget

I believe the issue before us tonight needs to be addressed, and we feel this requires your attention.

What prompted us to speak tonight has a deep impact on the work we do.

As support staff, and particularly our members who are Educational Assistants, we value deeply our ability to care for the needs of our students.

We believe that every student should receive the level of care and attentiveness they need to succeed as students in our Division.

We take great pride in working with our students, and we take greater pride knowing that the support we give to our students also has a great impact on our community.

We are *gravely* concerned that a reduced level of funding for our Level 2 & 3 students will have serious consequences on the lives of our students.

We are concerned that it will also create greater stress on our members as well as on teachers to be able to provide a quality learning experience for all students.

As you are aware, our Level 2 & 3 students live with a range of disabilities including a wide range of Autism, visual, hearing, cognitive, and behavioural disorders, including Profound Multiple Disabilities, severe Autism Spectrum disorder, blindness, deafness, and Profound Emotional and Behavioural disorders.

These students already face barriers and challenges to their learning experience, and we believe that they deserve the best possible educational environment we can give them.

We simply cannot let these students fall through the cracks.

We know that this Board values these students in the same way we do.

We have been told as many as 27.5 FTE full time equivalent positions will be left vacant through the Board budget deliberations, and this is simply unacceptable.

CUPE Local 737 (Brandon School Division) Presentation to the Brandon School Division Board of Trustees

March 2, 2015

In fact, we know as front-line workers who provide support to the teachers that the loss of even one educational assistant would cause additional hardship for teaching staff in our Division to provide the best that we can give.

What happens when we lose Educational assistant?

We get a snowball effect.

What I mean by this is that when we lose an educational assistant who works with Level 2 & 3 students, other staff including teachers have to take up the extra work. This removes important contact with other students.

When cuts are made, students will fall through the cracks. And we simply cannot take that kind of risk with the education of our students.

Pushing the snowball even further is the fact that we have increasing enrollment in our Division, and increasing numbers of EAL, at-risk, and special needs students. But we are cutting staff...

CUPE Local 737 is ready and willing to work with you, the Board of Trustees to do whatever we can to ensure our students are cared for. We know these students, and we know how important we are to their lives.

Whether it's lobbying the provincial government for additional funding, we simply cannot accept cuts to staff or programming as a response to difficult financial times.

I also wanted to touch on our concerns that movement towards more Homes School Liaisons hours in our Division is not being pursued.

Currently Home School Liaisons are limited to a few hours a day checking on the students/parents during the morning. However there are not enough hours for doing this work in the afternoon.

I am confused as to why we would not be ensuring that our students/parents have access to our Home School Liaisons in the morning but not the afternoon. We believe that access to resources such as Home School Liaisons should be throughout the school day in its entirety. That only makes sense.

Lastly I wanted to suggest that the level of funding being allocated to Professional Development for Support Staff is simply not keeping up with the needs of our members. While there is significant funding allocated to teachers, and increased funding for out-of-scope staff, we are not receiving the type of support our members need to improve their skills.

The Division quote: "understands (that) employee profession development reflects the organizations overall philosophy of life –long learning."

CUPE Local 737 (Brandon School Division) Presentation to the Brandon School Division Board of Trustees

March 2, 2015

We strongly believe that our members, who work side-by-side with other professional staff deserve to have the opportunity to continue building on their skills.

We know that the more skills and training our members are provided, the better they are able to give back to the students.

Ultimately we are here this evening because we care very deeply about the students in our schools.

We care about the quality of education they receive, and we believe that ensuring adequate staffing in our programs is key to that quality. Our children deserve it, our parents deserve it, and our community deserves it.

Thank you again for taking the time to listen to our views and concerns

Thank you.



**Community
Living
Brandon**

10 Spruce Drive
Brandon, MB
R7B 1B2

Telephone: 204-724-2348
Email: execdirector@clbrandon.com
Website: www.clbrandon.ca

"Building Inclusive Communities"

Good evening, Members of the Brandon School Board of Trustees, Madame Superintendent, School Division Staff, and Guests:

My name is Debby Dandy, and I am the Executive Director of Brandon Community Living. We are a local organization, and an affiliate of provincial, national and international Community Living organizations which advocate for the inclusion and acceptance, by the community, of people who live with an intellectual disability.

Our mandate is to work in our society to create a welcoming, diverse and accepting community where people feel that they belong, regardless of their labels. Maslow's hierarchy of needs has proven how important it is to our wellbeing to **belong**. Being unable to accept difference has become a significant global issue. It is also one of the roots of bullying.

Those who are weaker, and those who are different, are those who are bullied. Those who are different, are excluded. Those who are excluded do not belong.

When an individual is made to feel that they don't belong, in order to survive, they may choose behaviors which make them feel like they belong - often these behaviors may be a socially unsuccessful solution for them, and for community. For those who cannot find a solution, unsuccessful or not, life becomes about being the weaker one, the bullied, the vulnerable, the miserable.

Community Living Brandon is concerned about vulnerable people, and has a long history of ensuring that people with intellectual disabilities understand their rights, and are not exploited and taken advantage by those who see them as "different", "weaker" ... as "other".

In June 2015 we are sponsoring a musical presentation at the Western Manitoba Centennial Auditorium for children in Kindergarten to Grade 5 called "Spikey's Points", performed by Jade Productions from Winnipeg - produced by Joyce Winter Schmidt who some of you may know. We are hoping that it will be the end of year event for children in Brandon and local schools. It delivers a message about accepting differences, and not bullying those around us.

In the next month we will also be offering to share a game suitable for kids up to Grade 9 called Spinclusion, which is an active opportunity to think about ways we can include everyone in all the things we do, so that no one is left out, and to brainstorm how we can be an inclusive community.

We believe that change will come from our children. An investment in helping them understand acceptance, tolerance, self esteem, and seeing that we can all learn from each other is the best investment we can make. Community Living Brandon supports the "inclusion" of funding for anti-bullying programs in Brandon School Division.

Debby Dandy, Executive Director
Community Living Brandon
March 2, 2015

THIS AGREEMENT made this _____ day of _____, 2015

BETWEEN: BRANDON POLICE SERVICE

AND: THE BRANDON SCHOOL DIVISION

WHEREAS Brandon Police Service has offered to fund a scholarship in Brandon School Division;

AND WHEREAS the Board of Brandon School Division has agreed to assist with the administration of such an award;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. That this scholarship in the amount of One Thousand Dollars (\$1000.00) shall be known as the Brandon Police Service Scholarship;
2. That this scholarship shall be awarded annually to a graduating student in the Brandon School Division who has applied to, and been accepted at, a University/College or Community College or equivalent to pursue post-secondary study;
3. The recipient of this scholarship shall have demonstrated proven academic capabilities and as well, shall have participated in extra curricular activities demonstrating involvement, leadership or organizational skills in the community;
4. That the Division will undertake to circulate information on the scholarship to potential applicants during the spring of each school year, to supervise the selection of the successful candidate, and to so notify Brandon Police Service in order that a representative may participate in the annual presentation of the scholarship. The preparation of a letter or certificate to be given to the recipient at the annual presentation of the scholarship shall be the responsibility of Brandon Police Service. The actual payment of the scholarship shall be made by Brandon Police Service upon presentation, by the recipient, of proof of acceptance at a University/College or Community College;
5. That the scholarship be made available to the graduates of the respective high school on a three year rotational basis commencing with Crocus Plains in 2000, Neelin in 2001 and Vincent Massey in 2002;
6. That this scholarship shall be in effect commencing at the date of signing this agreement, continuing indefinitely, subject to notification on or before March 1st of any year should Brandon Police Service or Brandon School Division wish to terminate the agreement.

Dated at Brandon, Manitoba this _____ day of _____, 2015.

AGREED to on behalf of the Brandon School Division:

Chair Person

Secretary-Treasurer

Agreed to on behalf of the Brandon Police Service:

Chief of Police

THIS AGREEMENT made this _____ day of _____, 2015

BETWEEN: THE FAMILY OF AVERY HALL

AND: THE BRANDON SCHOOL DIVISION

The family of Avery Hall wishes to establish a scholarship in the Spirit and Memory of Avery, a student who graduated from École secondaire Neelin High School in 2013. Avery had a wonderfully loving, happy, friendly spirit. Avery loved attending school for the love of learning opportunity and the social interaction at École secondaire Neelin High School. He enjoyed participating in team sports and played soccer and football. He was involved in extra-curricular activities such as guitar lessons, soccer and tae-kwon-do. Avery accepted everyone as they were and encouraged fellow students and friends to achieve their personal best. He loved to make people smile and did so through sharing his genuine fun-loving spirit with the people around him. Avery was recognized by teachers and adults as being a very polite and respectful individual. Avery was tragically killed in a car accident in August 2013, a couple of weeks before turning 18 and beginning a new educational chapter at Brandon University in September 2013.

AND WHEREAS THE Board of Brandon School Division is agreeable to the establishment and administration of this scholarship;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. That two (2) scholarships in the amount of Fifteen Hundred Dollars (\$1,500.00) each will be awarded annually to one male and one female Brandon School Division student graduating from École secondaire Neelin High School;
2. The scholarship shall be known as the **Spirit of Avery Hall Scholarship**.
3. That recipients of this scholarship must:
 - a. Be continuing on to post-secondary education;
 - b. Be a person who has shown leadership at École secondaire Neelin High School;
 - c. Be a person who is genuine and caring of others and has shown respect and compassion for their fellow students, teachers and staff.
 - d. Have been involved in high school athletics at École secondaire Neelin High School.
 - e. Have a passion for music within the classroom or as an individual.
 - f. Have an interest in literature and writing.
4. The Brandon School Division Scholarship Committee shall select the recipients from the students who apply or are nominated and this committee shall have the right to withhold the award in any year in which it is deemed that no suitable candidate is available.
5. Preparation of an application form and a certificate to be given to the recipients at the annual presentation of the award shall be the responsibility of the Brandon School Division.
6. This award shall commence in June of 2014 and continue annually until 2016, subject to notification on or before March 1st of any year should the Hall family or Brandon School Division wish to terminate the agreement;

7. That the scholarship be funded from donations received in memory of Avery Hall, such amount to be placed in trust by the Division and invested at the discretion of the Secretary-Treasurer's Department;
8. That payments shall be made to the recipients upon presentation, to the Brandon School Division, of proof of continuing in a qualified post-secondary program.
9. That the Hall family be notified in advance of the awards ceremony and recipients so that they may attend or present the award when feasible.

Dated at Brandon, Manitoba this _____ day of _____, 2015.

AGREED to on behalf of the Brandon School Division:

Chair Person

Secretary-Treasurer

Agreed to on behalf of the family of Avery Hall:

Suasn H Hall (appointed by the family)

THIS AGREEMENT made this _____ day of _____, 2015

BETWEEN: WESTMAN IMMIGRANT SERVICES

AND: BRANDON SCHOOL DIVISION

WHEREAS Westman Immigrant Services has offered to fund a scholarship, to be awarded annually, to one Grade 12 Graduating Student from the Brandon School Division.;

AND WHEREAS the Board of Trustees of the Brandon School Division has agreed to assist with the administration of such an award;

NOW THEREFORE, the parties to this agreement hereby mutually agree as follows:

1. The scholarship shall be known as the "Westman Immigrant Services Bursary".
2. That one (1) scholarship in the amount of *Five Hundred Dollars (\$500.00)* will be awarded annually to one student graduating from the Brandon School Division;
3. That the recipient of this scholarship must:
 - a) Have completed a "regular" high school program;
 - b) Have been accepted into a post-secondary institution to pursue a post-secondary education;
 - c) Provide a written letter of application introducing themselves to the selection committee, which include any previous academic or athletic awards received and volunteer activities; provide date of arrival to Canada and country of birth; and should outline the post-secondary program they are pursuing, the duration of the program and why they are interested in such a program; and
 - d) Provide two letters of reference, with at least one from a school official.
4. Westman Immigrant Services Scholarship Committee shall select the recipient from the students who apply, and the committee shall have the right to withhold the award in any year in which it is deemed that no suitable candidate is available. This scholarship will be awarded based on merit and perceived need.
5. Applications must be submitted to Westman Immigrant services no later than May 30, 2014 at the following address:

Westman Immigrant Services
1001 Pacific Avenue
Brandon, MB R7A 0J2
Attention: Darlene Kretai, Executive Assistant
6. Selection of this award will be made by Westman Immigrant Services.

7. Payment of this award will be made by Westman Immigrant Services upon the recipient providing proof of successful completion of the first semester in their post-secondary program.
8. The Westman Immigrant Services Bursary shall be in effect commencing June of 2015 and shall remain in effect for an indefinite period of time. However, the Westman Immigrant Services Bursary may be discontinued at the discretion of either Westman Immigrant Services or the Brandon School Division by providing the other with six months' notice in writing of its intention to no longer participate in this scholarship.

Dated at Brandon, Manitoba this _____ day of _____, 2015.

AGREED to on behalf of the Brandon School Division:

Chairperson

Secretary-Treasurer

Agreed to on behalf of Westman Immigrant Services:

Per:

Per:

THIS AGREEMENT made this _____ day of _____, 2015

BETWEEN: THE VINCENT MASSEY GRADUATING CLASS OF '81
Hereinafter called the Class of '81

AND: THE BRANDON SCHOOL DIVISION
Hereinafter called the Division

WHEREAS in 2007 the Class of '81 proposed that a scholarship in the amount of \$500.00, be awarded annually to a graduating Vincent Massey student;

AND WHEREAS the monies for this award will be provided annually;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. That this that the name of the scholarship shall be known as "CLASS OF '81 MEMORIAL SCHOLARSHIP";
2. That the scholarship shall be in the amount of \$500.00 and shall be awarded annually to a graduating student from Vincent Massey High School, who displays the qualities of being a good person, is helpful, reliable, dependable and a true friend as judged by their peers. This scholarship shall be based solely on the individual character of the student. It is not based on athletics or grades, but rather on friendship and individual values;
3. That the application guidelines for this award shall be as follows:
 - a. Two (2) reference letters required from peers outlining how the nominated individual meets the scholarship criteria;
 - b. General character description and examples;
 - c. Confirmation of post-secondary enrollment;
4. That the application guidelines for this award will be reviewed after the award is presented for the first time;
5. That the Division will undertake to circulate information on the scholarship to graduates during the spring of each year, to supervise the selection of the successful candidate, and to notify the Class of '81 in order that a representative of the Class of '81 may participate in the annual presentation of the scholarship; and that, in turn, the Class of '81 will undertake to notify the Division by January 1st of each calendar year of the name and address of the individual who shall act as an administrator of this agreement;

6. That this Agreement shall remain in effect for an indefinite period of time, however this award may be discontinued at the discretion of the Class of '81, with six months notice being provided to the Division of the Class of '81's intention to no longer provide the scholarship.

Dated at Brandon, Manitoba this _____ day of _____, 2015.

AGREED to on behalf of the Brandon School Division:

Chair Person

Secretary-Treasurer

AGREED to on behalf of the Vincent Massey High School Graduating Class of '81

THIS AGREEMENT made this day of , 2015

BETWEEN:

THE RURAL MUNICIPALITY OF OAKLAND-WAWANESA

AND:

THE BRANDON SCHOOL DIVISION

WHEREAS the Rural Municipality of Oakland-Wawanesa has offered to fund an award in Brandon School Division;

AND WHEREAS the Board of Brandon School Division has agreed to assist with the administration of such an award;

NOW THEREFORE, the parties of this agreement do hereby mutually agree as follows:

1. That this award shall be known as the “Rural Municipality of Oakland-Wawanesa Award”.
2. That this award shall be made annually to a Brandon School Division graduating student with the highest academic standing who resides in the Municipality of Oakland-Wawanesa who will be furthering his/her education at a post secondary institution.
3. That the Division will undertake to circulate information on the award to potential applicants during the spring of every school year, to supervise the selection of the successful candidate, and to so notify the Municipality of Oakland-Wawanesa in order that a designate may participate in the presentation of the award. The preparation of a letter or certificate to be given to the recipient at the presentation of the award shall be the responsibility of the Municipality of Oakland-Wawanesa. The actual payment of the award shall be made by the Municipality of Oakland-Wawanesa upon presentation by the recipient of proof of his/her paid registration at a post-secondary institute of study.
4. That this award shall be in the amount of five hundred dollars (\$500.00).
5. That this award shall be in effect commencing at the date of signing this agreement, continuing indefinitely, subject to notification on or before March 1st of any year should the Rural Municipality of Oakland-Wawanesa or Brandon School Division wish to terminate the agreement.

DATED at Brandon, Manitoba this day of , 2015 .

AGREED to on behalf of The Brandon School Division

Chairperson

Secretary-Treasurer

AGREED to on behalf of the Rural Municipality of Oakland-Wawanesa

Chief Administrative Officer